

MINUTES OF SPECIAL MEETING OF KISSIMMEE UTILITY AUTHORITY, HELD MONDAY,
FEBRUARY 16, 1987, AT 5:00 P.M., CITY COMMISSION CHAMBERS, MUNICIPAL
ADMINISTRATION BUILDING, KISSIMMEE, FLORIDA.

Present at the meeting were Chairman Van Meter, Vice-Chairman Hord, Secretary Bobroff, Assistant Secretary Jones, Director Price, Director Gant, Attorney Brinson, General Manager Welsh, Recording Secretary Fitzgerald.

A. MEETING CALLED TO ORDER AT 5:00 PM by Chairman Van Meter.

1. ADMINISTRATION BUILDING RENOVATION CONTRACT

Mr. Welsh distributed an agenda item outlining the results of negotiations between the architect, staff and the low bidder, Castle Design & Construction, Inc. Included was a list of recommended changes. The total changes amounted to \$61,444, bringing the total contract amount to \$953,554. As originally bid, the amount exceeding the original estimate was 23%. The recommended changes will bring this figure down to 16% over the original estimate. He explained that it will also be necessary to transfer funds from the Reserve for Future Capital Outlay. Staff is recommending that a contingency of \$30,000 be established for unforeseen items such as testing services for parking lot paving and field changes.

Director Hord asked the reason for adding the \$30,000 contingency at this point and why it was not included at the beginning of the process. Mr. Welsh explained that we originally had a 10% contingency. Director Hord asked why the additional amount was now needed. Mr. Welsh said there could be necessities for minor changes, testing, staff needs, which would be taken from this amount. This is an amount budgeted for staff needs to eliminate the necessity to come back to the board for minor needs. This was discussed at length with Mr. Welsh and Ken Davis and Ed Spelman of Catalyst Architects answering questions from the Board.

Ken Davis, Mgr./Planning & Engineering, detailed the list of changes explaining the feasibility of each deduction. The items were discussed with Mr. Davis and Ed Spelman answering questions from the Board. Item No. 13, water heaters, was discussed at length with the Board directing staff to eliminate all water heaters, with the exception of one in the kitchen of the employee break room.

Director Hord moved to authorize the Chairman and Secretary to execute the General Construction Contract with Castle Design & Construction, Inc., for the lump sum amount of \$1,014,998 with change orders which, in effect, reduce this amount by approximately \$62,500, and authorize the Transfer of Funds in the amount of \$180,000 from the Reserve for Future Capital Outlay to the Capital Improvement Fund. Seconded by Director Jones.

Motion Carried 5 - 0

Mr. Welsh distributed revised calendars and stated that one change from the previous calendar should be made. A workshop was scheduled for April 16 relative to the RFP for Data Processing. It was first thought that meeting would be an update with final award at the regular meeting on April 23. It is now felt this should be a special meeting in order to award the bid and then take the contract to the Board at the next meeting. The Board agreed to hold a special meeting April 16.

The Board was reminded of the workshop to be held Thursday, February 19, relative to the 5-Year Financial Plan. Mr. Welsh distributed material for the Board to review prior to the meeting.

B. ADJOURNMENT

Meeting was adjourned by Chairman Van Meter at 5:55 PM.


Chairman

ATTEST:


Secretary