

MINUTES OF SPECIAL MEETING OF KISSIMMEE UTILITY AUTHORITY,
HELD FRIDAY, AUGUST 28, 1987, AT 4:30 P.M., CITY COMMISSION
CHAMBERS, MUNICIPAL ADMINISTRATION BUILDING, KISSIMMEE, FLORIDA.

Present at the meeting were Chairman Van Meter, Secretary Bobroff, Director Price, Attorney Brinson, General Manager Welsh, Recording Secretary Fitzgerald. Vice Chairman Hord, Asst. Secretary Jones, Director Gant were absent.

A. MEETING CALLED TO ORDER at 4:40 P.M. by Chairman Van Meter.

B. OLD BUSINESS

1. BID IKUA 19-87, FURNISHINGS

Mr. Welsh stated the purpose of the meeting is to take care of the item pulled from the agenda at the regular meeting last night, August 27, due to corrections of mistakes made in the recommendation. The two sheets that changed from the bid packet previously presented are the Request for Agenda Items and Exhibit 2. Eight bids were received for the major portion of furnishings required for the Administration Building. Four of the bids were from local dealers. Bids were opened at 10:00 AM, August 13, with evaluation following by staff and Lauren Van Voorhis of Catalyst Architects. Ms. Van Voorhis was hired to help with the bid specifications and evaluations.

The four low bidders meeting specifications were: Harbin's Office Interiors, \$621.70; Thomas W. Ruff & Company, \$37,023.18; Southeast Office Interiors, \$7,769.98; Interior Contract Services, Inc., \$16,131.71. Mr. Welsh said staff recommends, at this time, approval of award of items shown in the revised Exhibit 2, for a grand total of \$61,546.58. This is to be funded from the Fiscal year 1986-87 budget. This is a budgeted item.

Director Bobroff said he understood that Harbin's bid was an "all or nothing" bid. Mr. Welsh explained that it was "all or nothing by brand". The only single brand item bid by Harbin's was S14. Director Bobroff stated he wished to make a statement to clear the record as to what he understood the position of the Board was last night, and what his position was. The Board was advised that there was a potential conflict or challenge by one of the bidders. We delayed it so that we could investigate it. It was not just a revision of figures as outlined today. He wants the record clear that we investigated to make sure that these were valid bids. He said he did not want someone coming in from one of the suppliers saying that we did something wrong. We took our time on it and, to the best of our knowledge, the bids are valid.

Director Price asked where this bid would leave us on furnishings at this point, and what is left to buy after the bid. Secretary Fitzgerald explained that 18 chairs in the bid are for conference/guest chairs in the Executive office. The desks and other furnishings for the Executive office are being purchased through written quotes. She further explained that the break room refrigerator, microwave, TV and VCR for the Board Room will be purchased when time permits.

Director Price moved, seconded by Director Bobroff, to accept the bids as submitted. Low bidders: Harbin's Office Interiors, \$621.70; Thomas W. Ruff & Company, \$37,023.18; Southeast Office Interiors, \$7,769.98; Interior Contract Services, Inc., \$16,131.72; for a total of \$61,546.58, to be funded from FY 86-87 budget.

Motion Carried 3 - 0

Directors Hord, Jones and Gant Absent.

B. ADJOURNMENT

Meeting was adjourned by Chairman Van Meter at 4:53 PM.


CHAIRMAN


SECRETARY