

# **A G E N D A**

## **REGULAR MEETING OF THE KISSIMMEE UTILITY AUTHORITY TO BE HELD WEDNESDAY, APRIL 2, 2025 AT 3:30 PM, BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA**

- A. MEETING CALLED TO ORDER
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. APPROVAL OF AGENDA
- D. AWARDS AND PRESENTATIONS
  - 1. FLORIDA MUNICIPAL ELECTRIC ASSOCIATION (FMEA) SAFETY AWARD
  - 2. AMERICAN PUBLIC POWER ASSOCIATION (APPA) DIAMOND LEVEL SAFETY AWARD
  - 3. 5-YEAR SERVICE AWARD – CHASE FULLER, APPRENTICE LINEMAN II, OPERATIONS
  - 4. EMPLOYEE OF THE MONTH FOR APRIL 2025 – PAIGE HOLLOWAY, INFORMATION SECURITY SPECIALIST, INFORMATION TECHNOLOGY
- E. HEAR THE AUDIENCE
- F. CONSENT AGENDA
  - 1. APPROVAL OF MINUTES FOR MARCH 5, 2025 WORKSHOP MEETING
  - 2. APPROVAL OF MINUTES FOR MARCH 5, 2025 BOARD MEETING
  - 3. APPROVAL OF CONTRACT AMENDMENT NO. 2 WITH 24 HOURS, INCORPORATED (AR# 21-044-CV) FOR JANITORIAL SERVICES
- G. PUBLIC HEARING
- H. INFORMATION PRESENTATION (REQUIRING NO ACTION)
  - 1. CITY OF KISSIMMEE PARKS & RECREATION DEPARTMENT
- I. OLD BUSINESS
- J. NEW BUSINESS

K. STAFF REPORT

1. OPERATIONS SEMI ANNUAL REPORT

L. PRELIMINARY BUDGET

1. INTRODUCTION – BRIAN HORTON, PRESIDENT & GENERAL MANAGER
  - a. FINANCIAL OVERVIEW – KEVIN CRAWFORD, VICE PRESIDENT, FINANCE & ADMINISTRATION
  - b. HUMAN RESOURCES OVERVIEW – CINDY HERRERA, VICE PRESIDENT, HUMAN RESOURCES
  - c. DEPARTMENTAL OVERVIEW – PERSONNEL & CAPITAL
    - i. OPERATIONS – LARRY MATTERN
    - ii. POWER SUPPLY – JASON TERRY
    - iii. INFORMATION TECHNOLOGY – JEF GRAY
    - iv. CUSTOMER SERVICE – RHONDA REAVES-SMITH
    - v. FINANCE & ADMINISTRATION AND GENERAL MANAGEMENT – KEVIN CRAWFORD
    - vi. CORPORATE COMMUNICATIONS – TIFFANY HENDERSON
    - vii. HUMAN RESOURCES – CINDY HERRERA

M. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

N. ADJOURNMENT

STATISTICAL REPORTS AND OTHER INFORMATIONAL ITEMS

1. CUSTOMER SERVICE REPORT
2. RELIABILITY REPORT
3. COPCA REPORT & SALES
4. HUMAN RESOURCE DEMOGRAPHICS
5. ECONOMIC DEVELOPMENT CONTRACTS
6. LINE EXTENSIONS
7. PURCHASE ORDERS
8. RATE COMPARISON
9. SPONSORSHIPS REPORT
10. BOARD CALENDAR