

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY, FEBRUARY 5, 2025 AT 3:30 P.M., BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Manny Ortega, Director Rae Hemphill, Director Melissa Thacker, Director Reginald Hardee, Director Ethel Urbina, President & General Manager, Brian Horton, General Counsel, Grant Lacerte and Recording Secretary, Margie Boles. Mayor Jackie Espinosa was not present.

A. MEETING CALLED TO ORDER

Director Ortega called the meeting to order at 3:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. APPROVAL OF AGENDA

**ACTION: Director Hemphill motioned, seconded by Director Hardee to approve the agenda. Chairman Ortega advised the question was moved and seconded to approve the agenda.**

**MOTION PASSED 5 - 0**

D. AWARDS AND PRESENTATIONS

1. AMERICAN PUBLIC POWER ASSOCIATION (APPA) MUTUAL AID COMMENATION

Tiffany Henderson, Director of Corporate Communications, advised the Board that KUA has received a national commendation from APPA for its support in electric power restoration efforts across the State of Florida.

2. DEGREE RECOGNITION – ALISA DALTON, MANAGER OF CUSTOMER SERVICE, BILLING & COLLECTIONS, SOUTHERN NEW HAMPSHIRE UNIVERSITY, BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

3. EMPLOYEE OF THE MONTH FOR FEBRUARY 2025 – TERENCE HALE, MECHANICAL MAINTENANCE TECHNICIAN/WELDER II, POWER SUPPLY

Mr. Horton congratulated Terence for being selected employee of the month for February 2025.

E. HEAR THE AUDIENCE

Director Ortega asked if anyone from the public would like to address the Board. In hearing none, the Board moved forward.

F. CONSENT AGENDA

**ACTION: Director Urbina motioned, seconded by Director Hardee. Chairman Ortega advised the question was moved and seconded to approve items 1 through 3 of the consent agenda.**

**MOTION PASSED 5 - 0**

1. APPROVAL OF MINUTES FOR JANUARY 8, 2025 BOARD MEETING

2. CITY OF KISSIMMEE EVENTS SPONSORSHIP

**RECOMMENDATION: Approve a \$25,000 sponsorship to support the City of Kissimmee's annual programs and events.**

3. COUNCIL ON AGING MARCH FOR MEALS SPONSORSHIP

**RECOMMENDATION: Approve a \$10,000 sponsorship of the Osceola Council on Aging's March for Meals 5k Walk/Run, benefiting the Meals on Wheels Program.**

G. PUBLIC HEARING - None

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. OSCEOLA ARTS

Ms. Henderson introduced Kate Hammond, Vice President of Education for Junior Achievement of Central Florida. Ms. Hammond expressed her gratitude for the support and commitment KUA has shown to the community and thanked the Board for their continued support.

2. YEAR END AUDITED FINANCIAL REPORT FOR FY24

Mr. Kevin Crawford, Vice President Finance & Administration, advised the Board that KUA completed a successful and very clean audit with no exceptions.

Mr. Crawford introduced Ron Whitesides, with Purvis Gray & Company, to present the audited financial report.

Mr. Whitesides reviewed the auditor's reports, significant estimates and judgments, and significant audit matters. Mr. Whitesides also shared highlights within the report, which included Revenues & Expenses, Statement of Net Position, and Pension.

Mr. Whitesides shared the audit went very well recognizing the finance team for such great work. Mr. Whitesides thanked KUA staff for their cooperation.

I. OLD BUSINESS - None

J. NEW BUSINESS

1. AWARD OF ENGINEERING SERVICES TO BURNS & MCDONNELL FOR LINE 04-0112 RECONDUCTORING BETWEEN MARYDIA AND HORD SUBSTATIONS

Larry Mattern, Vice President of Operations, informed the Board that there are two lines, 04-0112 and 04-0609, under this agenda item that will be presented however, separate recommendations will be offered.

Mr. Mattern advised the Board that KUA performs an annual transmission system planning study to identify needed system expansion projects required to provide capacity for new growth and to maintain reliable service to customers. It is sometimes possible to install a larger capacity replacement conductor such that most or all of existing poles may be reused. Reconductoring has advantages of reduced cost, faster deployment, and reduced impact to adjacent property when compared to a full line rebuild. Staff engaged Burns & McDonald (B&M) under existing Electrical Engineering Professional Services Contract PS #20-001-CV to provide preliminary screening. B&M estimates a time and material cost of \$274,238.14 for this work, including subcontractor scope. Staff recommends an additional 10% contingency of \$27,423.81 for unforeseen issues.

Director Urbina asked if the total amount for this project would be less than the \$301k. Mr. Mattern advised it could be 10% less.

**ACTION: Director Urbina made a motion, seconded by Director Thacker to approve Engineering Service Task Award for reconductoring design of line 04-112 under existing KUA MSA Contract PS #20-001-CV to Burns & McDonald for a total of \$301,661.95.**

**MOTION PASSED 5 – 0**

2. AWARD OF ENGINEERING SERVICES TO BURNS & MCDONNELL FOR LINE 04-0609 RECONDUCTORING BETWEEN BVL AND CARL WALL SUBSTATIONS

Mr. Mattern advised the Board that this is the line between BVL and Carl Wall substations. Staff engaged Burns & McDonald (B&M) under existing Electrical Engineering Professional Services Contract PS #20-001-CV to provide preliminary screening. B&M

estimates a time and material cost of \$274,238.14 for this work, including subcontractor scope. Staff recommends an additional 10% contingency of \$27,423.81 for unforeseen issues.

Director Urbina asked why this project is higher. Mr. Mattern advised there is more work that needs to be done.

**ACTION: Director Urbina made a motion, seconded by Director Hardee to approve Engineering Service Task Award for reconductoring design of line 04-0609 under existing KUA MSA Contract PS #20-001-CV to Burns & McDonald for a total of \$392,563.15.**

**MOTION PASSED 5 – 0**

K. STAFF REPORTS

1. CUSTOMER SERVICE DEPARTMENTAL SEMI-ANNUAL REPORT

Rhonda Reaves-Smith, Vice President of Customer Service, presented an update on the strategic goals that included the Customer Satisfaction Survey; e-Flex Pay; Prepay Dashboard Widgets; Surge Protection Program; Home EV Charger Program; KUA Public EV Charging Network; energy conservation; metering operations; AMI; CIS upgrade; billing & collections; paperless campaign; customer assistance and scams.

Director Ortega asked what the limit is to have in your prepay account before it notifies the customer to add more money.

Ms. Reaves-Smith advised there is a strategy they are working on. They are using itemized monthly charges and daily usage based on a 30-day window.

Director Urbina asked how often customers have to pay. Ms. Reaves-Smith advised as often as they want to make sure they don't go over the threshold decided by the customer and KUA.

Director Thacker asked if Florida is #3 in electric vehicle registrations by capita or by number. Ms. Reaves-Smith advised by number.

Director Ortega complimented Ms. Reaves-Smith for doing a great job on her first presentation to KUA.

L. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, General Counsel, provided some legislative issues that may be discussed during the APPA Rally in Washington D.C. at the end of the month.

Mr. Horton thanked the Board for participating in Field Day and the Employee appreciation luncheon and also, shared the reminders of upcoming events.

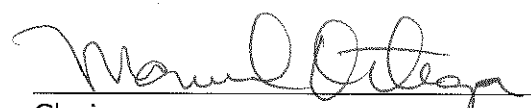
The Board thanked all employees for everything they do.

M. ADJOURNMENT

Director Ortega adjourned the meeting at 4:35 p.m.



Secretary



Chairman