

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY, JULY 9, 2025
AT 3:30 P.M., BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701
WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Manny Ortega, Director Rae Hemphill, Director Melissa Thacker, Director Reginald Hardee, Director Ethel Urbina, Mayor Jackie Espinosa, President & General Manager, Brian Horton, General Counsel, Grant Lacerte and Acting Recording Secretary, Lisset Rosa.

A. MEETING CALLED TO ORDER

Director Ortega called the meeting to order at 3:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. APPROVAL OF AGENDA

ACTION: Director Hemphill made a motion, seconded by Director Hardee. Chairman Ortega advised the question was moved and seconded to approve the agenda.

MOTION PASSED 5 - 0

D. AWARDS AND PRESENTATIONS

1. 5-YEAR SERVICE AWARD – NOEL ORRACA, MANAGER OF FINANCIAL ANALYSIS, FINANCE & ADMINISTRATION
2. 15-YEAR SERVICE AWARD – MATT MAASSEN, SENIOR ENGINEER, OPERATIONS
3. 30-YEAR SERVICE AWARD – TERRI BILLER, ASSISTANT TO VICE PRESIDENT OF OPERATIONS, OPERATIONS
4. EMPLOYEE OF THE MONTH FOR JULY 2025 – MICHELLE LEDESMA, CUSTOMER SERVICE SPECIALIST, CUSTOMER SERVICE

Mr. Horton congratulated Michelle for being selected employee of the month for July 2025.

E. HEAR THE AUDIENCE

Director Ortega asked if anyone from the public would like to address the Board. In hearing none, the Board moved forward.

F. CONSENT AGENDA

ACTION: Director Hemphill made a motion, seconded by Director Urbina. Chairman Ortega advised the question was moved and seconded to approve item 1 under the consent agenda.

MOTION PASSED 5 - 0

1. APPROVAL OF MINUTES FOR JUNE 18, 2025 BOARD MEETING

G. PUBLIC HEARING

1. RESOLUTION NO. 25-01 FISCAL YEAR 2026 BUDGET

Kevin Crawford, Vice President of Finance & Administration, provided a brief overview of the FY 2026 budget.

Mr. Crawford recommends approval of Resolution #25-01 and asked if anyone had any questions.

Mr. Ortega advised this is a Public Hearing and asked if anyone from the public would like to address this item; in hearing none, the following motion was offered:

ACTION: Director Urbina made a motion, seconded by Director Hemphill. Chairman Ortega advised the question was moved and seconded to approve Resolution #25-01.

**MOTION PASSED 5 – 0
Melissa Thacker voted yes
Ethel Urbina voted yes
Rae Hemphill voted yes
Manny Ortega voted yes
Reginald Hardee voted yes**

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. PATHWAY HOMES OF FLORIDA, INC.

Tiffany Henderson, Director of Corporate Communications, introduced Jenny Fouser, Communication Strategist at Pathway Homes of Florida Inc. Ms. Fouser shared a short presentation highlighting the organization's impactful initiatives and collaboration across Orange, Osceola, and Seminole counties. Ms. Fouser thanked KUA for its support.

The Board thanked Ms. Fouser for all the work that she does.

I. OLD BUSINESS

1. APPROVAL OF AMENDMENT NO. 3 CONTRACT #AR 21-050-CV FOR THE PROCUREMENT OF CONCRETE PADS & SLEEVES

Larry Mattern, Vice President of Operations, advised the Board that staff is seeking approval of the third amendment of contract # AR 21-050-CV for the procurement of concrete pads and sleeves.

Mr. Mattern advised the Board that on September 1, 2021, KUA awarded a contract to Oldcastle Infrastructure, Inc., for the supply of concrete sleeves and pads for a term of three years with an option to renew for an additional two (2) one-year terms at a spending limit of approximately \$600,000.00 based on an estimate annual cost of \$200,000.00. In 2024, a first amendment was adopted under the spending authority of the President and General Manager, which was within the \$600,000.00 limit, to extend the term of the Contract Agreement through September 7, 2025.

On December 3, 2024, a second amendment was executed to modify Exhibit "B" to add three (3) new items to the Contractor's Pricing Schedule. Staff recommends the approval of a third amendment to utilize the second and final contract extension option with approval to spend approximately an additional \$250,000.00.

Director Urbina asked if the company will do the installation or just the concrete. Mr. Mattern advised that we buy them premade and do the installation in house. Director Urbina asked what the price per unit is. Mr. Mattern shared that the breakdown was included in the packet and advised that the small sizes are around \$400.00. Mr. Mattern advised that he would provide the exact amount to her.

ACTION: Director Urbina made a motion, seconded by Director Hemphill. Chairman Ortega advised the question was moved and seconded to approve the third amendment of contract #AR 21-050-CV to Oldcastle for the purchase of Concrete Pads and Sleeves, authorize an additional spending authority of approximately \$250,000.00 and authorize the President and General Manager to execute any necessary contractual documents.

MOTION PASSED 5 – 0

J. NEW BUSINESS - None

K. STAFF REPORTS

1. HUMAN RESOURCES SEMI-ANNUAL REPORT

Cindy Herrera, Vice President of Human Resources, presented various human resource related statistics highlighting the following: Certified Public Manager Program, Career Source, Workforce Initiatives, Wellness Challenges, Human Resources strategic goal, NeoGov Perform, KUA receiving the Central Florida Top Work Place recognition, and Aegis focused transformer survey.

Director Hardee asked if any of the CPM participants are on the CPS level. Ms. Herrera said no. She explained that the CPS designation requires completion of a few levels only, but KUA employees will be completing the full level certification.

Director Ortega thanked Cindy for everything the Human Resources staff does for the employees and thanked her on behalf of the KUA employees.

Mr. Horton thanked Ms. Herrera and her team for their work on KUA's internship program, which gives high school students career exposure beyond traditional college paths. He noted that the program comes at no cost to ratepayers, since it is funded by Career Source.

L. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, General Counsel, provided an update on The Big Beautiful Bill and confirmed that tax-exempt interest on municipal bonds remains untouched, allowing KUA bondholders to write off the interest they receive. Additionally, a new bill has been introduced called the Fixing Emergency Management for Americans Act, which radically changes the way FEMA claims will be reimbursed and will keep the board updated accordingly.

Director Ortega asked who is sponsoring the FEMA Act and if it was on the house side. Mr. Lacerte advised it's in the house and the infrastructure committee may have sponsored the bill.

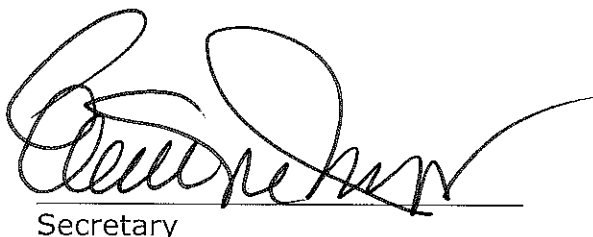
Director Ortega asked if there was anything at the Senate. Mr. Grant advised no, not to his knowledge as of yet.

Mr. Horton shared the schedule of upcoming events.

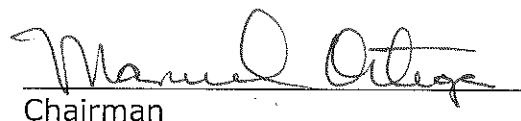
The Board thanked staff for delivering great presentations and for everything they do.

M. ADJOURNMENT

Director Ortega adjourned the meeting at 4:18 p.m.



Secretary



Chairman