

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY, SEPTEMBER 2, 2026 AT 3:30 P.M., BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Manny Ortega, Director Reginald Hardee, Director Melissa Thacker, Director Michele Lebron, Director Rae Hemphill, President & General Manager, Brian Horton, General Counsel, Grant Lacerte, and Recording Secretary, Margie Boles. Mayor Jackie Espinosa was not present.

A. MEETING CALLED TO ORDER

Director Ortega called the meeting to order at 3:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. APPROVAL OF AGENDA

ACTION: Director Hemphill made a motion, seconded by Director Hardee. Director Ortega advised the question was moved and seconded to approve the agenda.

MOTION PASSED 5 – 0

D. AWARDS AND PRESENTATIONS

1. DEGREE RECOGNITION – ARLENE QUARTI, FINANCIAL ANALYST II, FINANCE & ADMINISTRATION, UNIVERSITY OF CONNECTICUT, MASTER OF SCIENCE IN ACCOUNTING
2. 5-YEAR SERVICE AWARD – LISSET ROSA, ADMINISTRATIVE ASSISTANT II, CAP, FINANCE & ADMINISTRATION
3. 5-YEAR SERVICE AWARD – JENNIFER RAMNARAIN, UTILITY BILLING & COLLECTIONS SPECIALIST, CUSTOMER SERVICE
4. 5-YEAR AWARD – LUZ VAUGHN, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
5. 10-YEAR SERVICE AWARD – JAMES SCOTT, MECHANICAL MAINTENANCE TECHNICIAN II, POWER SUPPLY
6. EMPLOYEE OF THE MONTH FOR SEPTEMBER 2026 – MATT MAASSEN, SENIOR ENGINEER, OPERATIONS

Mr. Horton congratulated Matt for being selected employee of the month for September 2026.

E. HEAR THE AUDIENCE

Director Ortega asked if anyone from the public would like to address the Board. In hearing none, the Board moved forward.

F. CONSENT AGENDA

ACTION: Director Thacker made a motion, seconded by Director Hemphill. Director Ortega advised the question was moved and seconded to approve the two items under the consent agenda.

MOTION PASSED 5 – 0

1. APPROVAL OF MINUTES FOR AUGUST 05, 2026 BOARD MEETING
2. APPROVAL OF AWARD AR 26-050-JG TO OLDCASTLE INFRASTRUCTURE, INC. FOR THE PROCUREMENT OF CONCRETE PADS AND SLEEVES

RECOMMENDATION: Approve award of contract AR 26-050-JG to Oldcastle Infrastructure, Inc. for the purchase of Concrete Pads and Sleeves in an amount not to exceed \$830,000.00 over the five-year term (the initial three-year term plus both one-year renewal options), and authorize the Chairman and Secretary to execute the necessary contract documents.

G. PUBLIC HEARING - None

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. HELP NOW OF OSCEOLA COUNTY

Tiffany Henderson, Director of Corporate Communications, introduced Tammy Douglas, Executive Director with Help Now of Osceola County. Ms. Douglas shared a short presentation on the positive impact KUA's financial contributions have made for the organization. Ms. Douglas thanked KUA for its support.

The Board thanked Ms. Douglas for a great program and presentation.

I. OLD BUSINESS - None

J. NEW BUSINESS

1. AUTHORIZATION TO ESTABLISH ECONOMIC DEVELOPMENT RATE TARIFF

Kevin Crawford, Vice President of Finance & Administration, shared that pending KUA Board of Director approval, staff will be recommending the following tariff changes to the Florida Public Service Commission for review and approval:

- Table of Contents 2.0
 - *Update tariff to reflect changes as required due to the following item.*
- Rider – Economic Development Rate 21.0 to 21.2
 - *Implement tariff to allow KUA to administer this program to enhance business attraction to our service territory to increase employment with jobs paying above the Osceola County average annual wage.*

Director Hardee asked Mr. Horton if KUA still has the flexibility to provide economic development support to projects not included within the tariff, citing NeoCity as an example in the past. Mr. Horton advised the Board can do something outside this tariff if they chose to.

Director Lebron asked how does KUA compare to OUC or other agencies with regard to this type of tariff. Mr. Crawford advised that while Staff looked at OUC and other agencies, Staff scaled down to the proposed KUA tariff to match KUA's financial position, given the difference in size between KUA and OUC and other agencies.

Director Ortega advised this is a win for KUA and our customers.

ACTION: Director Hemphill made a motion, seconded by Director Thacker. Director Ortega advised the question was moved and seconded to authorize staff to send tariff sheets to the Florida Public Service Commission for review and advertise for a public hearing on October 7, 2026, with tariffs to be effective November 1, 2026, contingent on approval at the public hearing.

MOTION PASSED 5 – 0

2. AUTHORIZATION TO INITIATE UPDATES TO THE ELECTRIC SERVICE TARIFFS

Mr. Crawford shared that pending KUA Board of Director approval, staff will be recommending the following tariff changes to the Florida Public Service Commission for review and approval:

- Rate Schedules: General Service (GS) 7.0, General Service Demand (GSD) 8.1 and General Service Demand – Time of Use (GSDT) 8.2
 - A 2.5% rate increase effective November 1, 2026, to move projected revenue requirements based on the 2025 cost-of-service study.

- Rate Schedule – Outdoor Lighting Service 13.0, 13.1, 13.1.01 and 13.1.02
 - A 2.5% rate increase on each of the following four effective dates: November 1, 2026, and then October 1, 2027, 2028, and 2029 to move projected revenue requirements based on the 2025 cost-of-service study.

Director Lebron asked, factoring in the outdoor lighting service, if Staff considered adjusting the general service rate a little higher to get closer to the break-even point on the cost of service difference at the end. Mr. Crawford advised that staff looked at that; however, after the comparison to our peers, and the cost-of-service study, staff would not recommend going above 2.5%.

Director Ortega advised a 2.5% rate increase per year for the next four years is a great idea.

ACTION: Director Hardee made a motion, seconded by Director Lebron. Director Ortega advised the question was moved and seconded to authorize staff to send tariff sheets to the Florida Public Service Commission for review and advertise for a public hearing on October 7, 2026, with tariffs to be effective November 1, 2026, contingent on approval at the public hearing.

MOTION PASSED 5 – 0

3. APPROVAL TO ISSUE PURCHASE ORDER FOR ENGINEERING SERVICES TO WSP GLOBAL FOR THE CIVIC CENTER TRANSMISSION LINE UNDERGROUND RESIDENTIAL DISTRIBUTION CONVERSION

Mr. Richard Flury, Vice President of Engineering & Operations, shared that the City of Kissimmee has authorized Azure Hotel International, Inc. (Developer) to redevelop the existing Kissimmee Civic Center property. KUA has existing overhead transmission and distribution lines in an easement through this property, and the Developer has engaged KUA, at the Developer's expense, for the underground conversion of these overhead facilities. In accordance with KUA's existing Electrical Engineering Professional Services Contract PS 20-001-CV, KUA requested a proposal from WSP Global Inc. (WSP) for the Developer's Civic Center project. The not-to-exceed time-and-materials estimate WSP provided is \$592,100.00.

Director Thacker asked if the developer had any input in bid solicitation. Mr. Flury advised they had no input.

ACTION: Director Thacker made a motion, seconded by Director Lebron. Director Ortega advised the question was moved and seconded to approve the issuance of a purchase order to WSP Global Inc. for \$680,915.00 for engineering services (includes a 15% contingency) for the Developer's Civic Center project per the existing Electrical Engineering Professional Services Contract PS 20-001-CV.

MOTION PASSED 5 – 0

4. APPROVAL TO PURCHASE TRANSMISSION POLES FOR LINE 04-1618 BETWEEN EMPLOYEE AND MEADOW WOODS SUBSTATION (IFB 26-038-JG)

Mr. Flury shared that Pulte Homes has requested that KUA relocate a portion of Line 04-1618 between KUA's Employee and Duke's Meadow Woods Substations to accommodate a proposed turning lane into the Simpson Road entrance of the new Hilliard Isle subdivision. KUA engaged Burns & McDonnell to provide the transmission line engineering design and associated tasks for the requested relocation. Burns & McDonnell identified the need for three new steel transmission poles for the relocation. Staff released solicitation IFB 26-038-JG on May 29, 2026. Gresco Utility Supply Inc./Chm Utility submitted the lowest responsive bid of \$257,930.00 with a 48-week delivery lead time. Burns & McDonnell completed a technical review of the calculations provided by Gresco Utility Supply Inc./Chm Utility with

its bid response. The calculations were determined to be technically compliant and acceptable. All costs of this relocation will be paid by Pulte Homes. Staff recommends award of this IFB 26-038-JG to Gresco Utility Supply Inc./Chm Utility.

ACTION: Director Thacker made a motion, seconded by Director Hardee. Director Ortega advised the question was moved and seconded the award of IFB 26-038-JG to Gresco Utility Supply Inc./Chm Utility for the purchase and delivery of three steel transmission poles for \$270,826.50 (includes 5% contingency), and authorize the Chairman and Secretary to execute the necessary contract documents.

MOTION PASSED 5 – 0

K. STAFF REPORTS

1. FINANCE & ADMINISTRATION QUARTERLY REPORT

Dan Goetz, Manager of Accounting of Finance and Administration, presented an overview of the quarterly financial report.

2. INFORMATION TECHNOLOGY DEPARTMENTAL SEMI-ANNUAL REPORT

Jef Gray, Vice President of Information Technology, provided IT highlights and updates on various projects, which included, AI, Cybersecurity, Cognitive Debt, and Claude for Teams.

Director Hardee asked how does IT see the hardware maintained for AI and how does it affect the budget. Mr. Gray advised budget wise there is a cost but no difference than a software subscription; the mechanical part of it is based on the way the network is designed. Also, AI has to be installed by IT.

The Board thanked Mr. Gray for a great presentation.

L. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Mr. Lacerte provided an update on legislative matters.

Mr. Horton shared the schedule of upcoming events.

The Board thanked staff for another great meeting.

M. ADJOURNMENT

Director Ortega adjourned the meeting at 5:09 p.m.


Chairman


Secretary