

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,
MAY 4 , 2016 AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION BUILDING,
1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Chairman Reginald Hardee, Vice-Chair Jeanne Van Meter, Director George Gant, Director Ethel Urbina, Mayor Jim Swan, General Manager, James C. Welsh, General Counsel, Grant Lacerte and Recording Secretary, Leticia Rivera. Director Kathleen Thacker participated via skype.

A. MEETING CALLED TO ORDER

Director Hardee called the meeting to order @ 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the pledge of allegiance.

C. AWARDS AND PRESENTATIONS

1. RECOGNITION OF KUA LINEMAN COMPETITION PARTICIPANTS

Brian Horton, vice president of Engineering & Operations called forward participants and judges from both the Florida Municipal Electric Association and American Public Power Association Awards. The linemen presented trophies to the Board which they received at both rodeos.

2. FLORIDA PUBLIC RELATIONS ASSOCIATION (FPRA) IMAGE AWARDS

Chris Gent, vice president of Corporate Communications informed the Board that KUA won 9 awards at the 2016 Image Awards competition. KUA earned one of the competition's biggest honors, the Grand Image Award. The awards were presented to the Board and the Board congratulated staff for their hard work.

3. KUA STUDENT SCHOLARSHIP RECOGNITION

Chris Gent, vice president of Corporate Communications shared with the Board on April 27, 2016 the inaugural KUA/ Dr. Gant Quarter Century of Community Service scholarship was awarded to home-schooled student Anna Hall.

Additional KUA scholarship winners in attendance were Ricardo Briones, Freedom High School and Patricia Rodriguez, Osceola High School.

The Board congratulated the students and took a group photo.

4. DEGREE RECOGNITION – CINDY HERRERA, MASTER OF SCIENCE -
WALDEN UNIVERSITY

Mr. Welsh recognized and congratulated Cindy for her accomplishment.

5. 5-YEAR SERVICE AWARD – CHAD SULLIVAN, CERTIFIED SYSTEM
OPERATOR

6. EMPLOYEE OF THE MONTH MAY 2016 – KAREN BARNETT,
ACCOUNTING TECHNICIAN II, FINANCE & ADMINISTRATION

Mr. Welsh congratulated Karen for being selected employee of the month for May 2016.

D. HEAR THE AUDIENCE

At this time, Director Hardee asked if anyone from the public would like to address the Board on an item that is not on the agenda. In hearing none, the Board moved forward to the next item on the agenda.

E. CONSENT AGENDA

ACTION: Director Van Meter made a motion, seconded by Director Urbina to approve items 1 and 2 on the Consent Agenda.

MOTION PASSED 5 - 0

1. APPROVAL OF MINUTES FOR APRIL 6, 2016 REGULAR BOARD MEETING

2. DAVEY VEGETATION MANAGEMENT CONTRACT AMENDMENT

RECOMMENDATION: Approve the continued use of the existing cooperative contract with Davey until OUC awards a new contract for vegetation management services and authorize the President & General Manager to execute a contract with the successful bidder.

F. PUBLIC HEARING - None

G. INFORMATION PRESENTATION (REQUIRING NO ACTION)

1. MEALS ON WHEELS PRESENTATION

Chris Gent, vice president of Corporate Communications introduced Beverly Hougland, Chief Executive Officer who showed a short video of the accomplishments that KUA's financial contributions has made to the organization and most recently the March for Meals 5K fundraiser.

The Board and staff thanked the staff of the Council of Aging for the services they provide to the community.

2. CARIBBEAN AND FLORIDIAN ASSOCIATION INVESTMENT PRESENTATION

Chris Gent, vice president of Corporate Communications introduced Andy King, president the Caribbean and Floridian Association, Inc. Mr. King thanked KUA for its financial contributions. The mission of CAFA is to encourage kinship between Caribbean and other communities while maintaining an association which promotes cultural awareness and contributes to the development of Central Florida.

3. HELP NOW OF OSCEOLA PRESENTATION

Chris Gent, vice president of Corporate Communications introduced Tammy Douglass, executive director of Help Now of Osceola, Inc. Ms. Douglass thanked KUA for its financial contributions to the organization and shared recent statistics of those who are seeking safe shelter. Help Now provides temporary safe shelter for survivors of domestic abuse facing imminent danger.

H. OLD BUSINESS - None

I. NEW BUSINESS

1. RESOLUTION # 16-02 ESTABLISHING DEFERRED COMPENSATION PLAN BOARD

Joe Hostetler, vice president of Finance & Administration explained this is to establish a deferred compensation plan board. KUA employees have the option to

invest some of their pay to ICMA and or Nationwide however, Mr. Hostetler advised that he cannot certainly say that ICMA and Nationwide are providing the best fund options at the lowest cost to the employees.

Mr. Hostetler advised that a consultant was brought in and an RFP process took place. Fiduciary First was selected and the first recommendation they made was to have a formal Board set up authorized by your governing body to oversee and make decisions on behalf of the employees. The Board will be made up of those on the Pension Board and they will develop a program to educate the employees.

Dr. Gant asked about the two plans. Mr. Hostetler advised that the 457 came from the City and when KUA broke off from the City the KUA Board also offered to the employees a 401a plan. Dr. Gant asked if the primary responsibility of this new Board will be to only recommend funds with the employee making the decision. Mr. Hostetler advised yes.

After some discussion the following motion was made.

ACTION: Director Gant made a motion, seconded by Director Van Meter to approve Resolution 16-02.

**MOTION PASSED 5 – 0
Reginald Hardee voted yes
Jeanne Van Meter voted yes
Dr. George Gant voted yes
Kathleen Thacker voted yes
Ethel Urbina voted yes**

Mr. Lacerte added as before it is up to the individual employee to exercise good sound judgement on deciding on the plans that are offered to them.

J. STAFF REPORTS

1. HUMAN RESOURCES ANNUAL REPORT

Wilbur Hill, vice president of Human Resources reviewed KUA's employee demographics, accident/injuries, progressive discipline, tuition reimbursement and the KUA Wellness program.

At 4:53PM Mayor Swan excused himself from the meeting.

2. DISASTER DRILL DAY PRESENTATION

Jef Gray, vice president of provided a detailed report for KUA's disaster drill day that occurred April 14, 2016. Mr. Gray reviewed what occurred and some learning instances.

K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, vice president & General Counsel provided an update on the legislative briefing.

Mr. Welsh shared the dates of upcoming events.

Director Van Meter wished everyone a Happy Cinco de Mayo.


Director Thacker advised that she will be present at next month's Board meeting.

L. ADJOURNMENT

Director Hardee adjourned the meeting at 5:15 pm



Chairman



Secretary