

WORKSHOP MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,  
JULY 11, 2018, AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION  
BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

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Present were Director Jeanne Van Meter, Director Kathleen Thacker, Director Ethel Urbina, Director Rae Hemphill, General Manager James C. Welsh, General Counsel Grant Lacerte, and Recording Secretary Leticia Rivera. Director Manuel Ortega and Mayor Jose Alvarez were not present.

A. MEETING CALLED TO ORDER

Director Van Meter called the meeting to order at 1:30 PM.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board and staff recited the pledge.

C. EXCHANGE OF INFORMATION ACQUIRED AT THE APPA ANNUAL  
CONFERENCE

Mr. Welsh advised that Manny Ortega and Mayor Alvarez would not be in attendance.

Director Van Meter advised that this workshop is open for those board members who want to discuss what was learned at the APPA National Conference.

Director Thacker advised she attended a break out session that discussed Energy Efficiency and Distributed Energy. She provided a few bullet points from the session regarding the rebate program. Susan Postans, vice president of Customer Service, informed the Board that staff assists the customers through the rebate process and many contractors fill out the paperwork for the customers. KUA currently does not put a contractor between KUA and the customer. Most contractors are aware of all utilities rebate programs as this assists them in selling the products.

Director Thacker advised that using data in new ways as it pertains to the AMI data would help in conducting energy audits which in turn would help staff educate the customers towards saving money.

Director Thacker mentioned solar battery storage rental space and how this may be the time to look at this for future consideration. Larry Mattern, vice president of Power Supply, advised that there is a workgroup studying this and what OUC is doing on similar programs. With regard to community solar, there is a meeting scheduled with OUC and Duke to discuss the options.

Additional discussion on battery storage took place and the cost KUA will incur. Director Van Meter stated that staff is looking into this as well as FMPA and will keep us updated accordingly.

Director Urbina shared a situation that she was involved in with a persistent vendor who was offering her solar and asked how staff can counteract what our customers are listening to. Director Van Meter added this will be done through educating our customers.

Chris Gent, vice president of Corporate Communications, advised what has been communicated regarding our solar investment thus far. Director Urbina's concern is how to inform the customers that solar is coming so they can make the decision to either purchase from a vendor now or wait to see what KUA can offer in the future. Mr. Gent added that the solar rate is being

looked into and in the future a customer may subscribe, if this opportunity is offered.

Director Hemphill advised her focus at the conference was at the governance session and asked to look at the policies. Mr. Welsh suggested putting all the policy directives in one package and to provide updates as needed. Director Thacker recommended that everyone receive a copy of the policy directives and then hold a workshop at a future date.

Director Hemphill and the Board discussed the option to have someone on the Board who represents the low income community. There was a discussion on Board recruitment, a possible liaison to the Board or an Ad Hoc advisor and when that person would participate. After some discussion, Director Van Meter advised that she will contact Bev Hoagland to discuss further.

Director Hemphill added that KUA's new board member orientation is good; however, she would like to use past board members as mentors. Mr. Welsh advised that he would share the contact information of KUA's past board members who could be called upon for questions or advice.

Director Hemphill advised that the monthly agenda is set by staff rather than the Board. Director Van Meter advised that the Board has input. Mr. Welsh reminded the Board that they can request an item be placed on the agenda.

Director Thacker handed out a Governing Board Self Evaluation Survey indicator for the Board's review and use if desired.

Director Thacker moved forward with the CEO evaluation process and handed out three samples of evaluations for the Board to review. Director Urbina shared how the performance review and merit increases were done at a past management position. Director Urbina advised that she will locate past performance review documents and share them with the Board for their review.

Director Hemphill advised that she attended a pre-conference seminar on Advanced Metering and would like to have a presentation at a future board meeting to explain how it will be implemented here at KUA; how the information is collected at the customer's homes; how information will be used; and what information will be available to the customers. Director Thacker asked if prepay, demand charges, and time of use charges could be included in a presentation. After some discussion, it was the consensus of the Board to have an optional workshop on AMI. Director Hemphill advised she would also like an update on Cyber Security as well, if the Board agrees; this item will be included at the optional workshop next month.

Director Hemphill asked if KUA is participating in providing information to APPA regarding Cyber Security as they are gathering information from all the electric utilities on what they have in place. Terry Farley, Data/Telecom Services Manager advised at this time KUA is not participating, but it is possible this may be provided in the future.

Mr. Welsh advised that Jef Gray, vice president of Information Technology, was aware that the conference was highly involved in the Cyber Security topic and provided some talking points for the Board. Director Van Meter asked for copies of the talking points to be given to the Board.

There was a quick question on salary surveys and pole attachments.

Director Van Meter asked if the Board wanted to discuss or review Mr. Welsh's Uber option and it was decided not to discuss.

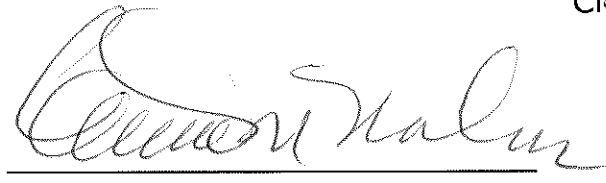
The Board agreed to schedule a workshop for August 1<sup>st</sup> at 2 p.m. that will include an overview on AMI Communication Overview, Cyber Security and review of the FMEA Annual Conference.

Director Van Meter thanked everyone for participating at this workshop.

D. ADJOURN

Director Van Meter adjourned the meeting @ 3:12 pm.

  
Chairman

  
Secretary