

MINUTES OF REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY, WEDNESDAY, JULY 18, 2001, 5:30 P.M., BRINSON BOARDROOM, ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA.

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Present were Chairman Walter, Director Gemskie, Director Hart, Director Toro, Mayor Gant, Attorney Brinson, General Manager Welsh and Recording Secretary Fizer. Director Shearer was absent.

**A. MEETING CALLED TO ORDER** at 5:30 P.M. by Chairman Walter.

**B. PLEDGE OF ALLEGIANCE**

The Board and staff recited the Pledge of Allegiance.

**C. AWARDS AND PRESENTATIONS**

1. 5-YEAR SERVICE AWARD, FRANKIE BOODRAM, POWER PLANT OPERATOR/MECHANIC, POWER SUPPLY

General Manager Welsh noted that Frank Boodram could not be present and that his supervisor would honor him at a later date.

2. 5-YEAR SERVICE AWARD, MIKE WATTS, METER TECHNICIAN, TRANSMISSION & DISTRIBUTION

Mike Watts was also unable to be present at the meeting. He would be recognized later by his supervisor.

3. 10-YEAR SERVICE AWARD, JEFF SIZEMORE, ENGINEER, TRANSMISSION & DISTRIBUTION

Mr. Welsh noted that Jeff Sizemore would be given his service award and certificate at a later date because he could not be present.

4. 15-YEAR SERVICE AWARD, JEFF LING, MANAGER OF PRODUCTION, POWER SUPPLY

General Manager Welsh recognized Jeff Ling for his years of service. His work history at KUA was reviewed and Jeff's supervisor, Ben Sharma, director of Power Supply, also congratulated him on his accomplishments over the past 15 years. Jeff was presented a certificate and an award by Chairman Walter and was congratulated by all board members.

5. 15-YEAR SERVICE AWARD, SCOTT YELVINGTON, SUPERVISOR MECHANIC/OPERATORS, POWER SUPPLY

Mr. Welsh recognized Scott Yelvington for his years with KUA and Scott's supervisors, Ben Sharma, Jeff Ling, and Larry Mattern also showed their appreciation for his hard work and dedication. Scott was introduced to the Board and Chairman Walter presented him a certificate and an award. He was congratulated by the Board.

6. EMPLOYEE OF THE MONTH FOR AUGUST – FRANK COLE

General Manager Welsh expressed the importance of being chosen by one's peers to represent them as Employee of the Month. He noted Frank's accomplishments over the past two years and Frank's supervisors also thanked him for his service and supported his nomination as Employee of the Month for August. Frank was introduced to the Board and Chairman Walter presented a plaque for August 2001 to Frank, Director Gemskie gave him a day off with pay, Director Toro presented him with a check, Director Hart awarded Frank a special parking space for August, and Mayor Gant presented him with a One Year Family Membership to the Osceola Center for the Arts.

**D. HEAR THE AUDIENCE** – None.

**E. CONSENT AGENDA**

Director Toro requested that item #3 be removed from the consent agenda for discussion.

**ACTION: Motion by Director Hart, seconded by Director Gemskie, to approve items #1 and #2 of the consent agenda.**

**Motion carried 4 – 0**

1. APPROVAL OF MINUTES OF JUNE 27, 2001 REGULAR MEETING
2. RENEWAL OF HUNTING LEASE TO THE ADDISON FAMILY AT CANE ISLAND  
**Recommendation: Approve the attached “Extension of Hunting Rights” to Gary L. Addison and authorize the Chairman and the Secretary to execute the same.**

Director Toro asked for details on item #3 as listed on the consent agenda. Jef Gray, director of Information Technology, explained that the Sprint contract would allow KUA.net to improve its reliability by installing necessary equipment at the communications hot site in the Hansel Power Plant. It will eliminate single point of failure for the ISP Infrastructure, increase circuit growth capacity, enable KUA to be competitively priced for corporate customers and it also gives KUA the ability to move existing lines and circuits as needed, as well as renegotiate pricing if more economical technology is made available.

**ACTION: Motion by Director Toro, seconded by Director Hart, to approve item #3 of the consent agenda.**

**Motion carried 4 – 0**

3. COMMUNICATION LINES FOR HANSEL IT HOT SITE  
**Recommendation: Recommend the Board approve the attached contracts for 36 months of service and authorize the Board Chairman and Secretary to sign appropriate documents for contract execution.**

**F. PUBLIC HEARING – None.**

**G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)**

1. INTRODUCTION OF JOE D. SCHNEIDER – BLACK & VEATCH'S NEW VICE-PRESIDENT IN CHARGE OF KUA PROJECTS

Ben Sharma, director of Power Supply, introduced Don Schultz, former Vice President of Black & Veatch who handled KUA projects. Mr. Schultz introduced Joe Schneider, new Vice President and Regional Office Director for Black & Veatch. He noted that Mr. Schneider is located in Jacksonville, Florida and that he would be replacing him. Mr. Schultz reviewed his work history with Black & Veatch and also noted that Mike Simpson and Myron Rollins would continue to work with KUA. The Board welcomed Mr. Schneider and he said he was glad to be working with KUA. Chairman Walter also wished Mr. Schultz well in his retirement.

**H. OLD BUSINESS**

1. RECOMMENDATION OF SELECTION OF CONSULTANTS TO REVIEW KUA JOINTING FMPA'S ALL REQUIREMENTS PROJECT

Joe Hostetler, director of Finance, explained that in March the Board authorized staff to move forward with the scope of services for the study to join the All Requirements Project. A Request For Proposal was issued to nineteen firms and returned were seven Statement of No Bids and two firms interested in bidding on the contract. They were R.J. Rudden and First Southwest Company.

**ACTION: Motion by Director Hart, seconded by Director Gemskie, to authorize staff to negotiate a contract with First Southwest Company and bring back a contractual scope of services at the August 29, 2001 Board Meeting. If staff is not successful in negotiating a contract with First Southwest Company, the Board authorizes staff to negotiate a contract with R.J. Rudden Associates, Inc.**

**Motion carried 4 – 0**

General Manager Welsh asked the Board if they wanted to set up special meetings for the start of negotiations on the scope of services, the interim progress report and the final decision. **It was the consensus of the Board that the scope of services meeting should be included with the special meeting scheduled for September 5<sup>th</sup> and the remaining reviews would be done during regular board meetings.**

I. **NEW BUSINESS** – None.

J. **STAFF REPORTS**

1. **MONTHLY PROGRESS REPORT ON T&D PROJECTS**

The monthly report was written.

2. **MONTHLY REPORT ON POWER SUPPLY DEPARTMENT PROJECTS**

The monthly report was written.

3. **CONDENSED FINANCIAL REPORT - JUNE 2001**

Mr. Hostetler reviewed the condensed financial report for June 2001. He noted that megawatt hours were over budget by 4% for the month of June and year-to-date by 2%.

4. **JUNE 2001 INTERNET SERVICES PROVIDER UPDATE**

Mr. Hostetler reported that KUA.net was approximately \$14,000 in the black this past month. This is the best month since the inception of the Internet service.

5. **DEPARTMENT HIGHLIGHTS – INFORMATION TECHNOLOGY**


Jef Gray gave a presentation that detailed highpoints in the Information Technology department. He noted that between January and July 2001 the Intranet was launched, token rings were converted to Ethernet, the operating system was migrated to Windows NT, changes were made to KUA.net, a hot site project at Hansel was developed and work is being done on a wireless upgrade project. Mr. Gray reviewed each of these items in depth. He also detailed several future projects. He reported that most of these projects were done in-house, thus saving costs.

Mayor Gant asked if KUA had been in touch with the City to find out if they are changing from the AS400 system. Mr. Gray said he had not discussed this with them, however, he would contact them for more information prior to upgrading KUA's AS400.

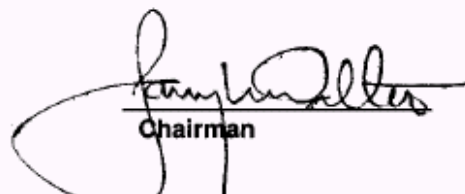
K. **HEAR GENERAL MANAGER, ATTORNEY, DIRECTORS**

General Manager Welsh reminded the Board that KUA would be holding an Open House at the Carroll Street building on October 13<sup>th</sup>. He also presented the two flags that were flown over the nation's capitol on KUA's 100<sup>th</sup> birthday. Mr. Welsh also reported that a KUA flag was flown over City Hall on the same day per the suggestion of Mayor Gant at the last meeting of the Board of Directors. Discussion was held on possibly changing the Board meeting date on August 22, 2001. **It was the consensus of the Board to change the August meeting date from August 22 to August 29.** Mr. Welsh also reminded the Board that J.P. Morgan would be giving a presentation at a special board meeting on September 5 at 5:30 PM. No other comments were received.

L. **ADJOURNMENT** - Chairman Walter adjourned the meeting at 6:35 PM.



Secretary



Chairman