

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,  
SEPTEMBER 2, 2015 AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION  
BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Chairman Reginald Hardee, Vice-Chair Jeanne Van Meter, Director George Gant, Director Thacker, Director Ethel Urbina, Mayor Jim Swan, General Counsel Grant Lacerte, General Manager James C. Welsh, and Recording Secretary Leticia Rivera.

A. MEETING CALLED TO ORDER

Director Hardee called the meeting to order @ 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

In honor of Director Urbina's birthday, she led staff and the Board in the pledge of allegiance.

C. AWARDS AND PRESENTATIONS

1. TOP 100 COMPANIES FOR WORKING FAMILIES

Wilbur Hill, vice president of Human Resources informed the Board that KUA has been recognized for the 14th year by the Orlando Sentinel as one of its "Top 100 Companies for Working Families." Dr. Hill presented the Board with the award.

2. 5-YEAR SERVICE AWARD – SHANNON BERUBE, BUSINESS,  
APPLICATIONS SPECIALIST, INFORMATION TECHNOLOGY

3. 5-YEAR SERVICE AWARD – ERIC HEADLEE, METER READER, CUSTOMER  
SERVICE

4. 5-YEAR SERVICE AWARD – LAURA PUGH, CUSTOMER SERVICE  
REPRESENTATIVE II, CUSTOMER SERVICE

5. 5 – YEAR SERVICE AWARD – PATRICIA LAMARCHE, CUSTOMER SERVICE  
SUPERVISOR, CUSTOMER SERVICE

6. 5-YEAR SERVICE AWARD – TRACEY CORZO, CUSTOMER SERVICE  
REPRESENTATIVE II, CUSTOMER SERVICE

7. 10-YEAR SERVICE AWARD – JONATHAN DRAIN, METER READER SYSTEM  
TECHNICIAN, CUSTOMER SERVICE

8. 15-YEAR SERVICE AWARD – NANCY WAKEFIELD, FINANCIAL ANALYST,  
FINANCE & RISK MANAGEMENT

9. 30-YEAR SERVICE AWARD – DOUG TONER, PP SHIFT SUPERVISOR, O/M,  
POWER SUPPLY

10. EMPLOYEE OF THE MONTH FOR SEPTEMBER 2015 - MATT MAASSEN,  
CERTIFIED SYSTEM OPERATOR, SYSTEM COMPLIANCE & OPERATIONS

Mr. Welsh congratulated Matt for being selected the employee of the month for September 2015.

D. HEAR THE AUDIENCE

At this time, Director Hardee asked if anyone from the public would like to address the Board on an item that is not on the agenda. In hearing none, the Board moved forward with the agenda.

E. CONSENT AGENDA

**ACTION: Director Van Meter made a motion, seconded by Director Thacker to approve items 1 & 2 under consent.**

**MOTION PASSED 5 – 0**

1. APPROVAL OF MINUTES FOR AUGUST 5, 2015 REGULAR & SPECIAL MEETING
2. AWARD OF BID ITB-8/6/2015-28-CV FOR PURCHASE OF TRANSFORMERS

**RECOMMENDATION: Award of bid ITB-8/9/2015-28-CV to Electric Supply for the amount of \$158,335; and to HD Power Supply for the amount of \$187,674.**

F. PUBLIC HEARING - None

G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. STATUS ON SOLAR PROJECTS IN FLORIDA

Mr. Welsh introduced Barry Moline, executive director of Florida Municipal Electric Association. Mr. Moline provided an overview on the history, cost and future of solar. Mr. Moline shared his experience with solar in his own home. Mr. Moline explained the pros and cons of solar.

2. KISSIMMEE CHAMBER INVESTMENT PRESENTATION

Chris Gent, vice president of Corporate Communications introduced John Newstreet, President & CEO of the Kissimmee/Osceola County Chamber of Commerce. Mr. Newstreet made a short presentation on the positive impact KUA's financial contributions have made for his organization. Mr. Newstreet thanked KUA for its contributed support.

3. KISSIMMEE MAIN STREET INVESTMENT PRESENTATION

Brianne Stefek, executive director of Kissimmee Main Street. Ms. Stegek made a short presentation on the positive impact KUA's support and contributions have made for her organization. She thanked the KUA Board for its continued support.

4. CARIBBEAN AND FLORIDIAN ASSOCIATION INVESTMENT

Chris Gent, vice president of Corporate Communications introduced Andy King, president the Caribbean and Floridian Association, Inc. who made a short presentation on the positive impact KUA's financial contributions have made for his organization. Mr. King thanked KUA for its support in helping complete its mission which is to encourage kinship between Caribbean and other communities while maintaining an association of high standards, which promotes cultural awareness that contributes to the development of Central Florida.

## 5. REVIEW OF KUA'S CURRENT STRATEGIC PLANNING EFFORTS

Barry Moline, executive director of FMEA provided a brief overview on strategic planning. Mr. Moline advised the Board that they should look at the Industry Overview and SWOT Analysis.

Mayor Swan commented that solar is still in its infancy and he does not believe there is anything with any significance going on with solar except a lot of experimenting. Mayor Swan then questioned if we can afford to be experimenting and will it help reduce the cost we pass along to our customers. Mayor Swan added that the presentation by Barry Moline was very informative but hoped to hear that solar was much more available and positive.

Director Van Meter added that we must be aware of what's going on with solar. Director Hardee agreed that a healthy awareness is needed.

At 5:00 pm Mayor Swan thanked Barry Moline for his presentations and then excused himself from the meeting.

Director Hardee asked staff to review and look at the Industry Overview and SWOT Analysis and present to the Board. Mr. Welsh suggested an industry overview and SWOT analysis as part of our preliminary budget planning meeting, March 2<sup>nd</sup>. The Board agreed with this date.

There was a discussion on the timeframe and coordination of each item.

Mr. Welsh advised that Mr. Moline will come back to do an Industry Overview for the October board meeting and then on March 2<sup>nd</sup> will move forward with the SWOT analysis.

H. OLD BUSINESS - None

I. NEW BUSINESS - None

J. STAFF REPORTS

### 1. FINANCE & RISK MANAGEMENT DEPARTMENTAL QUARTERLY REPORT

Joe Hostetler, vice president of Finance & Risk Management provided a brief overview on the quarterly Condensed Financial Report for the period ending June 30, 2015.

K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, vice president & General Counsel informed the Board that the 2016 FMEA Legislative Rally will take place February 1 -2, 2016.

Mr. Welsh shared with the Board dates of upcoming events and wished all a happy Labor Day.

Director Urbina shared with the Board that she and her family arrived to the United States 50 years ago and celebrated this event last month.

At 5:20 pm the Board recessed.

The meeting resumed at 5:31 pm.

L. MANAGEMENT REVIEW

Mr. Welsh explained how this process has been done in the past. Director Hardee opened the floor for comments or discussion. The Board moved forward with the ratings.

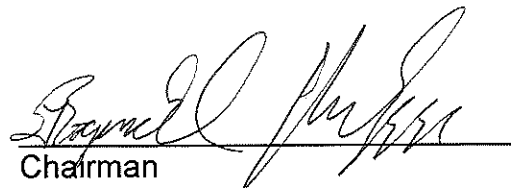
**ACTION: Director Gant made a motion, seconded by Director Van Meter to approve a 5% increase for the President & General Manager.**

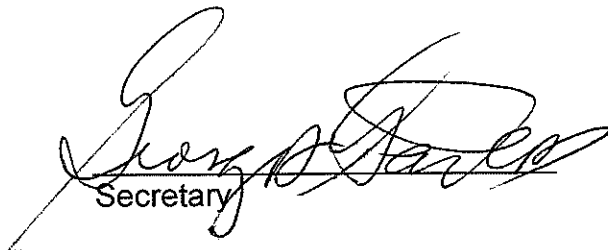
**MOTION PASSED 5 – 0**

At this time, each Director explained their individual ratings. Mr. Welsh thanked the Board for their time and effort in this process.

M. ADJOURNMENT

Director Hardee adjourned the meeting at 5:48 pm.

  
Chairman

  
Secretary