

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,  
NOVEMBER 4, 2015 AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION  
BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Chairman Reginald Hardee, Vice-Chair Jeanne Van Meter, Director George Gant, Director Kathleen Thacker, Director Ethel Urbina, Mayor Jim Swan, General Manager, James C. Welsh, General Counsel, Grant Lacerte and Recording Secretary, Leticia Rivera.

A. MEETING CALLED TO ORDER

Director Hardee called the meeting to order @ 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the pledge of allegiance.

C. AWARDS AND PRESENTATIONS

APPA EXCELLENCE IN PUBLIC POWER COMMUNICATIONS AWARDS

Chris Gent, vice president of Corporate Communications informed the Board that KUA received two of the nation's top awards for excellence in utility communications from APPA. KUA received the award of excellence in both the social media and video categories. The awards were presented at the association's Customer Connections Conference in Austin, Texas. Mr. Gent presented the awards to the Board.

1. 10-YEAR SERVICE AWARD – FREDY PARDO, ENGINEER II,  
ENGINEERING & OPERATIONS
2. 10-YEAR SERVICE AWARD – MARILYN GRANDE, CUSTOMER SERVICE  
SUPERVISOR, CUSTOMER SERVICE
3. 15-YEAR SERVICE AWARD – PAT HOLT, PP MECH/OPERATOR, POWER  
SUPPLY
4. 20-YEAR SERVICE AWARD – STEVE D'AURIA, GIS TECHNICIAN,  
ENGINEERING & OPERATIONS
5. EMPLOYEE OF THE MONTH FOR NOVEMBER 2015 – CORY GLEE,  
METER READER, CUSTOMER SERVICE

Mr. Welsh congratulated Cory for being selected employee of the month for November 2015.

D. HEAR THE AUDIENCE

At this time, Director Hardee asked if anyone from the public would like to address the Board on an item that is not on the agenda. In hearing none, the Board moved forward with the agenda.

E. CONSENT AGENDA

**ACTION: Director Van Meter made a motion, seconded by Director Thacker to approve items 1 through 8 under consent.**

**MOTION PASSED 5 – 0**

1. APPROVAL OF MINUTES FOR OCTOBER 7, 2015 REGULAR MEETING
2. VIVA OSCEOLA SPONSORSHIP

**RECOMMENDATION: Approve a \$10,000 sponsorship of the 2015 Viva Osceola festival.**

3. KISSIMMEE PARKS & RECREATION SPONSORSHIP

**RECOMMENDATION: Approve KUA's sponsorship of the City of Kissimmee's Parks & Recreation Department programs and events in the amount of \$18,500.**

4. OSCEOLA ARTS SPONSORSHIP

**RECOMMENDATIO: Approve an annual sponsorship of \$10,000 for membership in Osceola Arts.**

5. KVLS SPONSORSHIP

**RECOMMENDATION: Approve a \$10,000 sponsorship of the Kissimmee Valley Livestock Show and Fair, Inc.**

6. ITB-8-31-2015-35-CV 230KV INSULATORS CI-CLAY INSULATOR REPLACEMENT

**RECOMMENDATION: Award of bid ITB-8/31/2015-36-CV to WESCO for the amount of \$121,388; and to Electric Supply for the amount of \$5,328.**

7. ITB-10/8/2015-39-CV: PURCHASE OF JUNCTION BOXES & TRANSFORMERS

**RECOMMENDATION: Award of bid ITB-10/8/2015-39-CV to HD Power Supply for the amount of \$172,549.**

8. HANSEL SUBSTATION PROJECT – CHANGE ORDER OR-5 TO TERRY'S ELECTRIC, INC. FOR SUBSTATION CONSTRUCTION

**RECOMMENDATION: Approve Change Order OR-5 to Terry's Electric, Inc. in the amount of \$136,507 and authorize the President and General Manager to execute the change order.**

F. PUBLIC HEARING - None

G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

H. OLD BUSINESS

1. KUA'S APPROACH TO THE PRELIMINARY BUDGET STRATEGIC PLANNING MEETING ON MARCH 2, 2016

Mr. Welsh stated that during last month's meeting it was the consensus of the Board to postpone finalizing the discussion on strategic planning until after attending the APPA Public Power Summit. Mr. Welsh shared with the Board a couple of approaches to consider in terms of KUA's approach to strategic planning.

Director Thacker advised that she feels the goals need to be vital and project into the future but change as time goes by; each year the same goals are produced and they need to feel they are dynamic. Director Van Meter advised that most of the goals are going to be the same as they involve low cost and high service. Director Gant advised the reason for long term planning and goal setting has changed significantly because when we were generating power we were looking far into the future, but now that we are purchasing power we are probably in guidelines of a 5 to 10 year plan.

Director Urbina asked if Goal # 10 can be changed. Director Van Meter advised that topic can be brought up at the March Strategic Planning meeting.

Mr. Welsh advised that to heighten public awareness, a team of staff members will schedule a meeting with Black & Vetch to explore the possible development of a small solar pilot project covering part of the KUA parking lot and possibly getting customers to subscribe to solar if they want to pay the premium.

After additional discussion the Board offered a motion.

**ACTION: Director Van Meter made a motion, seconded by Director Gant to move forward with option 1; prepare the 5 year planning budget as in the past including all those items that are analyzed, judged and recommended as being in the most strategic best interest of KUA customers.**

**MOTION PASSED 4 – 1  
Director Thacker vote no**

I. NEW BUSINESS

J. STAFF REPORTS

1. CONSERVATION BENEFITS FOR LOW CONSUMPTION HOUSEHOLDS

Susan Postans, vice president of Customer Service informed the Board that per their request at the August 5, 2015 staff explored options on conservation benefits for low consumption households. Mrs. Postans reviewed a rate study and conservation activities for improving service for households who consume below 300 kWh per month.

2. CORPORATE COMMUNICATIONS ANNUAL STAFF REPORT

Chris Gent, vice president of Corporate Communications provided an update on broadcasting KUA Board meetings online.

3. PREVIEW OF NEW WEBSITE

Chris Gent, KUA's Vice President of Corporate Communications provided a brief preview of KUA's new website and advised that the site is expected to go live by the end of the year.

Mr. Welsh informed the Board that Jef Gray, Grant Lacerte, Chris Gent Susan Postans conducted an in depth training of the website to all KUA supervisors to start spreading the word.

Director Hardee asked if the option to have a live chat feature been discussed. Ms. Postans advised that the live chat option was discussed but it would require additional staffing.

K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, vice president & General Counsel reported that after checking with the US Supreme Court's office regarding the Ferentinos' case, the office advised they do not have a case on file so therefore he believes this case is done. Mr. Lacerte wished everyone a Happy Thanksgiving.

Mr. Welsh shared upcoming dates and events with the Board and asked if the Board members would be available for the Stanton Tour and Board photo January 13<sup>th</sup> at 1pm.

Dr. Gant asked if we could send out a survey before beginning any solar projects. Mr. Welsh advised that is a good suggestion, but at this point we are in the exploratory

stage to see if the whole concept is even feasible but having a survey might be worthwhile once that is determined.

Director Thacker advised that many ideas came out of the Board's trip to Washington and one that appealed to her was a project done in Maryland in which their power agency put up a solar structure and let people subscribe to it for an additional \$3 fixed amount.

A discussion of solar power ensued. Mr. Welsh said that after initial meetings take place, staff will bring it back to the Board to see if there is still interest in continuing with the survey. The Board agreed.

Dr. Gant also brought up the Rule of 13; he advised that he is not in favor of term limits and this may limit new member's term. Dr. Gant suggested to have this fixed by recommending that the person who is being chosen to fulfill a partial term be experienced with KUA and also agree not to run for the open position so that the new person coming in will serve a 10 year term if they decide to. Dr. Gant asked for the Board to think about this and possibly place on the January agenda to discuss; also noting that the city commission has the last decision.

Mayor Swan suggested that since it's the City Commission that makes this decision and will require modification of the Charter and possibly ordinance revisions, his recommendation is for Grant Lacerte to talk with Don Smallwood to find out what is needed to change what Dr. Gant has brought up and have it on the agenda for January. Dr. Gant agreed with this.

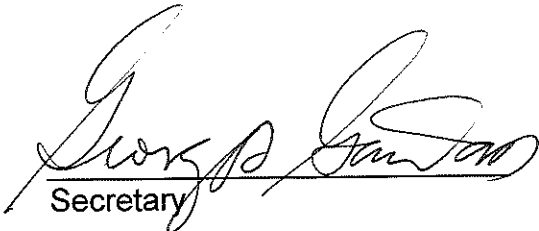
Director Van Meter addressed the Board regarding a concern that she has relating to a possible miscommunication that took place between Barry Moline, Executive Director of FMPA and Mr. Welsh. A discussion ensued and the Board suggested that Mr. Welsh call Barry Moline to clear the matter up.

Mayor Swan excused himself at 4:55 pm.

Director Hardee brought in and passed around the October 31st Osceola Gazette article on Kissimmee exploring employee's salary scales. Director Hardee was concerned about the article as it discussed retention of staff, longevity and expertise leaving the organization. Mr. Welsh informed the Board that staff is already looking into KUA salaries. Director Hardee thanked staff for its proactiveness on this matter.

L. ADJOURNMENT

Director Hardee adjourned the meeting at 5:21 pm.

  
Secretary

  
Chairman