

REGULAR & SPECIAL MEETING OF KISSIMMEE UTILITY AUTHORITY HELD  
WEDNESDAY, MAY 3, 2017 AT 2:00 PM, BRINSON BOARD ROOM,  
ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE,  
FLORIDA

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Present were Chairman Reginald Hardee, Vice-Chair Jeanne Van Meter, Director Ethel Urbina, Director Manuel Ortega, General Manager James C. Welsh, General Counsel Grant Lacerte, Mayor Jose Alvarez and Recording Secretary Leticia Rivera. Director Kathleen Thacker participated telephonically.

A. MEETING CALLED TO ORDER

Director Hardee called the meeting to order @ 2:00 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the pledge of allegiance.

C. AWARDS AND PRESENTATIONS

1. KUA STUDENT SCHOLARSHIP RECOGNITION

Chris Gent, vice president of Corporate Communications advised that each year KUA awards college scholarships to three local high school seniors, funded through an annual contribution to The Foundation for Osceola Education. In addition, KUA honors a student each year with the KUA/Dr. Gant Quarter Century of Community Service scholarship. Andrew Colgan (Gant Scholarship Recipient), David Leon, Denzel Ramos-Gonzalez and Joseph Lopez were called up and were congratulated by the Board who also wished them well in their next chapters of their lives.

2. FLORIDA PUBLIC RELATIONS ASSOCIATION IMAGE AWARDS

Mr. Gent informed the Board that KUA won five awards at the 2017 Image Awards, an annual competition sponsored by the Orlando Area Chapter of the Florida Public Relations Association.

3. 5-YEAR SERVICE AWARD – JOVAN FRONTANES, METER READER,  
CUSTOMER SERVICE

4. 5-YEAR SERVICE AWARD – MICHELLE DAUGHTREY, FIELD SERVICE  
SPECIALIST, CUSTOMER SERVICE

5. 10-YEAR SERVICE AWARD – WILLIAM SIMMONS, LEAD LINEMAN,  
ENGINEERING & OPERATIONS

6. 20-YEAR SERVICE AWARD – TIM YELVERTON, INSTRUMENTATION  
& ELECTRICAL SUPERVISOR, POWER SUPPLY

7. 20-YEAR SERVICE AWARD – JOHN AMBROSI, SUPERVISOR OF  
RELAY, ENGINEERING & OPERATIONS

8. EMPLOYEE OF THE MONTH MAY 2017 – KAYLA STANLEY,  
COMMUNICATIONS SPECIALIST, CORPORATE COMMUNICATIONS

Mr. Welsh congratulated Kayla on being selected employee of the month for May 2017.

D. HEAR THE AUDIENCE

At this time, Director Hardee asked if there was anyone from the public who would like to address the Board on an item that is not on the agenda to please come forward. In hearing none, the Board moved forward with the agenda.

E. CONSENT AGENDA

**ACTION: Director Van Meter made a motion, seconded by Director Ortega to approve items 1, 2 and 3 on the Consent Agenda.**

**MOTION PASSED 5 - 0**

1. APPROVAL OF MINUTES FOR APRIL 5, 2017 REGULAR & SPECIAL BOARD MEETING
2. BOY SCOUT EAGLE DINNER SPONSORSHIP

**RECOMMENDATION: Approval of sponsorship of the Boy Scout Eagle Dinner at the \$5,500 level of sponsorship for 2017.**

3. PURCHASE OF 2017 INTERNATIONAL WORKSTAR 4X4 CAB AND CHASIS & TEREX DIGGER DERRICK

**RECOMMENDATION: Approve and authorize the purchase of one (1) 2017 International Workstar 4X4 Cab and Chassis and one (1) Terex Digger Derrick for a total not to exceed the amount of \$253,305.00.**

F. PUBLIC HEARING - None

G. INFORMATIONAL PRESENTATION (REQUIRING NO ACTION) - None

H. OLD BUSINESS - None

I. NEW BUSINESS -

STORMWATER BILLING REQUEST FROM OSCEOLA COUNTY

Susan Postans, vice president of Customer Service advised that Director Urbina asked this to be brought to the Board for review. Representatives from Osceola County Public Works made contact with KUA to open the discussion regarding the possibility of KUA handling storm water billing to KUA customers, for the County.

After some discussion, it was the consensus of the Board that staff should wait and agenda this item in the future as at this time it is still very early in the process.

Mayor Alvarez arrived @ 2:44 pm.

J. STAFF REPORTS

1. HUMAN RESOURCES ANNUAL REPORT

Wilbur Hill, vice president of Human Resources provided an annual report and statistics.

## 2. DISASTER DRILL DAY PRESENTATION

Jef Gray, vice president of Information Technology reviewed the steps taken during the annual disaster drill.

Director Hardee inquired if FMPA would possibly being interested in conducting a joint disaster drill in the future. Larry Mattern, vice president of Power Supply stated that they do not drill directly with us. FMPA has a backup center and drill for scenarios but that is the extent of their drill; they do not get involved back and forth with us other than with the folks at the Power Plant when the drill is conducted.

Director Hardee would like to extend an invitation to FMPA so they can be present during next year's DDD preparation. Mr. Mattern advised he would extend the invitation.

At 2:55 pm Director Hardee excused himself from the remainder of the meeting. Director Van Meter called for a 5 minutes recess prior to moving forward with the interview process.

Director Van Meter called the meeting to order @ 3pm.

### K. BOARD MEMBER INTERVIEWS (began at 3:30)

#### 1. MIMI FREEMAN (outside city limits)

Mr. Welsh welcomed Ms. Freeman and the Board asked her questions. Her interview ended at 3:35 pm.

Director Van Meter clarified that Mr. Welsh will ask the 18 approved questions to each candidate. After that, each Board member could ask additional questions.

#### 2. JOSE COLON (inside city limits)

Mr. Colon was welcomed by Mr. Welsh and his interview began. His interview ended at 3:40 pm.

#### 3. JAMES MANSON (outside city limits)

Mr. Welsh welcomed Mr. Manson and introduced him the Board, and his interview session began. The Board thanked Mr. Manson.

#### 4. RAE HEMPHILL (outside city limits)

The Board welcomed Ms. Hemphill and Mr. Welsh began the interview questions. Ms. Rae thanked the KUA Board.

#### 5. ADAM MICHELIN (outside city limits)

Mr. Michelin was escorted and introduced to the Board. His interview process began. Mr. Michelin thanked the Board for their time.

At this time, Mr. Welsh advised that earlier he received an email from former KUA Chairman, Fred Cumbie with a very strong recommendation for Mimi Freeman, the first candidate that was interviewed.

6. JOAN ELINE (outside city limits)

Mr. Welsh welcomed Ms. Eline and began the interview process. Ms. Eline thanked the Board for their time.

7. BILL HANSEN (outside city limits)

Mr. Hansen's interview process began and the Board thanked him for his interest in the KUA Board.

Mr. Welsh advised that the next candidate has not yet arrived however, the Board could move forward to the next candidate which is a telephone conference call. The Board agreed to move forward.

At this time, Grant Lacerte, vice president & General Counsel informed the Board of a matter not related to the interview process. Mr. Lacerte advised that Director Hardee has been invited again to attend the APPA Legislative Energy Horizon Institute in which appointed and elected officials meet to discuss energy issues. However, since he will be off the KUA board, he would like to inquire if any other board member would be interested in attending. Mr. Lacerte will respond to the invitation that Kathleen Thacker, Ethel Urbina, and Jose Alvarez would be interested and will follow up with the Board.

The Board continued with the KUA Board interview process.

8. JARED DORN (outside city limits)

Mr. Dorn was connected via phone; when the interview ended, he thanked the Board for their time.

9. ROBERT GONZALEZ (outside city limits)

Mr. Gonzalez was escorted in and introduced to the Board. Mr. Welsh began the interview. Mr. Gonzalez thanked the Board for their time.

10. CASMORE SHAW (outside city limits)

Mr. Welsh welcomed Mr. Shaw and introduced him the Board. Mr. Welsh moved forward with asking the questions. Mr. Shaw's interview ended and he thanked the Board for their consideration.

11. KHORSHED HOSSAIN (inside city limits)

Mr. Hossain arrived and was welcomed by the Board. Mr. Welsh began the interview process. Mr. Hossain thanked the KUA Board.

The interview session ended at 5:38 pm.

At this time, the Board ranked the candidates and the following motion was offered.

**ACTION:** Director Ortega made a motion, seconded by Director Thacker to send the following three names to the City Commission: Rae Hemphill, Jared Dorn and Casmore Shaw, so the City Commission may move forward with their interview process scheduled for May 16, 2017 at 5pm and select the new KUA Board of Director.

**MOTION PASSED 5 - 0**

L. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

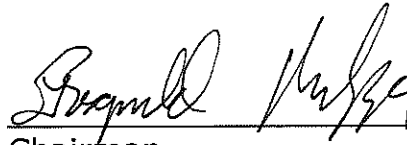
Grant Lacerte, General Counsel and vice president provided an update on two house bills and will continue to provide follow up.

Mr. Welsh shared upcoming dates of events.

The Board members thanked staff for a great meeting.

M. ADJOURNMENT

Director Van Meter adjourned the meeting at 6:05 pm.

  
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Chairman

  
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Secretary