

REGULAR & SPECIAL MEETING OF KISSIMMEE UTILITY AUTHORITY HELD
WEDNESDAY, JULY 12, 2017 AT 3:30 PM, BRINSON BOARD ROOM,
ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE,
FLORIDA

Present were Chairman Reginald Hardee, Vice-Chair Jeanne Van Meter, Director Kathleen Thacker, Director Ethel Urbina, Director Manuel Ortega, General Manager James C. Welsh, General Counsel Grant Lacerte, Mayor Jose Alvarez and Recording Secretary Leticia Rivera.

A. MEETING CALLED TO ORDER

Director Hardee called the meeting to order at 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board and staff recited the pledge.

C. AWARDS AND PRESENTATIONS

1. 10-YEAR SERVICE AWARD – BRANDI CASTRO, FIELD SERVICE SPECIALIST, CUSTOMER SERVICE
2. 15-YEAR SERVICE AWARD – GARY HUNTER, LINE LOCATOR, ENGINEERING & OPERATIONS
3. 15-YEAR SERVICE AWARD – MELISSA ROGERS, ADMINISTRATIVE ASSISTANT II, CAP, ENGINEERING & OPERATIONS
4. 15-YEAR SERVICE AWARD – LARRY MASSEY, SENIOR REVENUE PROTECTION SPECIALIST, CUSTOMER SERVICE
5. EMPLOYEE OF THE MONTH FOR JULY 2017 - BRENDAN LAFLAMME, APPRENTICE LINEMAN I, ENGINEERING & OPERATIONS

Mr. Welsh congratulated Brendan for being selected employee of the month for July 2017.

Kayla Torpey, Communications Specialist read the following statement from the Mann Family *"Please convey to Mr. Laflamme that we are eternally grateful for his quick thinking and heroic response in saving our Jackson. Everyone's child is special but Jackson came to us after 10 years of multiple miscarriages and such sadness and has brought us nothing but joy and laughter. I don't know what I would do if anything were to happen to him. Our family would definitely not be the same. There's no gift we can buy or amount of money that we could give you to convey our appreciation of what you've done. All I have to give you are my words of thankfulness and gratefulness. So on behalf of my husband, myself, my daughter and my son, we want to say God bless you, may God shine upon you and your family and grant you peace, love, happiness now and forever."*

Sherri Monroe, Executive Director of the American Red Cross organization of Greater Orlando presented Brendan with the certificate Extraordinary Personal Action.

D. HEAR THE AUDIENCE

At this time, Director Hardee asked if there was anyone from the public who would like to address the Board on an item that is not on the agenda to please come forward. In hearing none, the Board moved forward with the agenda.

E. CONSENT AGENDA

ACTION: Director Ortega made a motion, seconded by Director Van Meter to approve item 1 on the Consent Agenda.

MOTION PASSED 5 - 0

1. APPROVAL OF MINUTES FOR JUNE 7, 2017 REGULAR & SPECIAL MEETING

F. PUBLIC HEARING

1. RESOLUTION NO. 17- 01 FISCAL YEAR 2018 BUDGET

Kevin Crawford, Vice President of Finance & Administration advised that this is a Public Hearing for the KUA Fiscal Year 2018 budget. Mr. Crawford reviewed the budget timeline, the budget amount, load forecast, staffing, capital, financial highlights and the effect on electric rates, outstanding debt and the fiscal policy.

The Budget for FY18 ending September 30, 2018, is projected to be \$252,604.

Director Hardee advised that this is a public hearing and if anyone from the public would like to address this item please step forward to the podium. In seeing none the following motion was made.

ACTION: Director Van Meter made a motion, seconded by Director Ortega to approve Resolution No. 17-01.

MOTION PASSED 5 – 0

**Director Hardee voted affirmatively
Director Van Meter voted affirmatively
Director Thacker voted affirmatively
Director Urbina voted affirmatively
Director Ortega voted affirmatively**

G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. BOY SCOUTS PRESENTATION

Chris Gent, Vice President of Corporate Communications introduced Cory Dewell who made a presentation on the positive impact KUA's financial contributions made on its recent Osceola County Golden Eagle Dinner fundraiser.

2. GRACE LANDING PRESENTATION

Mr. Gent introduced Juda Attkisson, Executive Director of Grace Landing who provided a brief presentation on KUA's financial contributions made for her organization's recent Paddle Challenge fundraiser.

3. BOYS & GIRLS CLUB PRESENTATION

Mr. Gent introduced Kathleen Sipio, Development Officer at the Boys and Girls Clubs of Central Florida, and Diamond Johnson, a youth club member who shared her story. Ms. Sipio made a short presentation on the positive impact KUA's financial contributions have made for her organization.

H. OLD BUSINESS – None.

I. NEW BUSINESS

1. AWARD OF BID IFB- #17-010-CV PARKING LOT REHABILITATION TO BLACKTIP SERVICES, INCORPORATED

Facilities Manager, Judy Ambrosi, provided a brief overview of the paving project for the Lackey & Carroll Street areas.

ACTION: DIRECTOR VAN METER MADE A MOTION, SECONDED BY DIRECTOR ORTEGA TO AWARD IFB #17-010-CV, PARKING LOT REHABILITATION TO THE LOW BIDDER – BLACKTIP SERVICES, INCORPORATED NOT-TO-EXCEED AMOUNT OF \$717,231.90; INCLUDES A 10% CONTINGENCY AMOUNT AS WELL AS COVERAGE FOR ADDITIONAL DRAINAGE AND CURB ISSUES; AUTHORIZE THE CHAIRMAN AND SECRETARY TO EXECUTE THE NECESSARY CONTRACT DOCUMENTS.

MOTION PASSED 5 - 0

2. CIS VERSION 4 UPGRADE

Jef Gray, Vice President of Information Technology, informed the Board that the CIS version 4 upgrade is budgeted for a capital item with an anticipated cost of \$332K. This upgrade will provide numerous enhancements to the efficiency of our operations as well as establish the integration platform for automated metering and customer portal offerings.

Director Hardee asked if other municipalities are using the CIS program. Mr. Gray advised there are several throughout Florida.

ACTION: DIRECTOR ORTEGA MADE A MOTION, SECONDED BY DIRECTOR THACKER TO APPROVE THE EXPENDITURE OF \$332,500 FOR THE SOFTWARE UPGRADE AND ALLOW THE PRESIDENT & GENERAL MANAGER TO EXECUTE THE STATEMENT OF WORK.

MOTION PASSED 5 - 0

J. STAFF REPORTS

1. VERY LARGE LOAD POTENTIAL FOR ECONOMIC DEVELOPMENT

Larry Mattern, Vice President of Power Supply, informed the Board that KUA and FMPA are working with a potential new very large industrial customer. KUA, the City and the County are working together on an effort to provide a competitive power offering to this potential major customer that would fit so well in the NeoCity effort.

Director Hardee asked if anything is needed from the Board. Mr. Mattern advised that not at this time; however, staff may come back to the Board with a recommendation.

Director Ortega shared that this seems like a win for the community and KUA.

Mayor Alvarez shared that he has been in communication with the City Manager and communication will be provided to the Commission soon.

2. REVIEW OF 2016/2017 GOALS AND REVIEW OF ESTABLISHED 2017/2018 GOALS AND PERFORMANCE REVIEW FOR CEO AND FOR KUA OVERALL

Mr. Welsh reviewed the 2016/2017 goals which all were achieved and reviewed the established goals.

3. ENGINEERING & OPERATIONS SEMI ANNUAL REPORT

Brian Horton, Vice President of Engineering & Operations, provided a presentation highlighting the reliability numbers for 2016.

4. KUA SOLAR ENERGY EDUCATION TRAILER PRESENTATION

Susan Postans, Vice President of Customer Service, advised per the direction of the Board, the emerging project focused on providing solar education to our community

has been achieved through the development of a mobile solar energy education trailer. This will allow KUA staff to share our energy expertise with our customers.

Ms. Postans advised that the solar trailer will be unveiled after the Board meeting.

K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

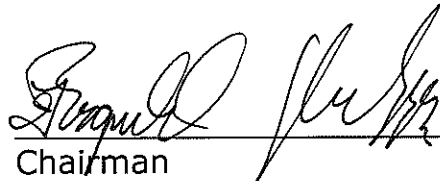
Grant Lacerte, Vice President & General Counsel, informed the Board that he and Director Hardee will be traveling to Washington D.C. to attend the Policy Makers Committee Summer session.


Mr. Welsh shared dates of upcoming events and advised that the August Board meeting is scheduled for August 2nd.

Director Hardee thanked the staff.

L. ADJOURNMENT

Director Hardee adjourned the meeting at 4:50 PM.


Chairman


Secretary

Asst.