

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,
AUGUST 2, 2017, AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION
BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Vice-Chair Jeanne Van Meter, Director Kathleen Thacker, Director Ethel Urbina, Director Manuel Ortega, General Manager James C. Welsh, General Counsel Grant Lacerte, Mayor Jose Alvarez and Recording Secretary Leticia Rivera. Chairman Reginald Hardee was not present.

A. MEETING CALLED TO ORDER

Director Van Meter called the meeting to order at 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board and staff recited the pledge.

C. AWARDS AND PRESENTATIONS

1. FLORIDA LINEWORKER APPRECIATION DAY

Director Van Meter read the proclamation proclaiming that the Kissimmee Utility Authority Board of Directors recognizes the efforts of Linemen in keeping the power on and protecting public safety; and supports the designation of Florida Lineworker Appreciation Day.

2. 5-YEAR SERVICE AWARD – LILLIAN R. WYATT, RECEPTIONIST, CUSTOMER SERVICE

3. 10- YEAR SERVICE AWARD – JOSHUA CRINCE, BUSINESS PROGRAMMER/ANALYST, INFORMATION TECHNOLOGY

4. 15-YEAR SERVICE AWARD – ENRIQUE CANDELARIA, RELAY TECHNICIAN, II, ENGINEERING & OPERATIONS

5. 15-YEAR SERVICE AWARD – MATT GLAD, LINEMAN FIRST CLASS, ENGINEERING & OPERATIONS

6. 15-YEAR SERVICE AWARD – GEORGE BLAIR, LINE CREW SUPERVISOR, ENGINEERING & OPERATIONS

7. EMPLOYEE OF THE MONTH FOR AUGUST 2017 – BILL SPENCER, SCADA/COMMUNICATION TECHNICIAN, ENGINEERING & OPERATIONS

Mr. Welsh congratulated Bill on being selected employee of the month for August 2017.

D. HEAR THE AUDIENCE

At this time, Director Van Meter asked if there was anyone from the public who would like to address the Board on an item that is not on the agenda to please come forward. In hearing none, the Board moved forward with the agenda.

E. CONSENT AGENDA

ACTION: Director Ortega made a motion, seconded by Director Thacker to approve item 1 and 2 on the Consent Agenda.

MOTION PASSED 4 – 0

1. APPROVAL OF MINUTES FOR JULY 12, 2017 REGULAR & SPECIAL BOARD MEETING
2. ENGINEERING SERVICES FOR EMPLOYEE SUBSTATION FEEDER EXPANSION

RECOMMENDATION: Approve Black & Veatch to perform the necessary engineering services for the Employee Substation feeder extensions for a not-to-exceed amount of \$183,400.

- F. PUBLIC HEARING - None
- G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION) – None
- H. OLD BUSINESS - None
- I. NEW BUSINESS
 1. LETTER OF INTENT – INTERLOCAL AGREEMENT WITH OSCEOLA COUNTY TO EXCHANGE LAND FOR DOMINGO TORO SUBSTATION

Brian Horton, Vice President of Engineering & Operations staff, has been in discussions with representatives of Osceola County and they have agreed to swap a parcel in Neo City for the current proposed site allocated for the future Domingo Toro substation. The new Domingo Toro substation will then be built in Neo City and will have the capacity to serve large demand customers as well as the other anticipated load growth in the southeastern portion of the service area.

Director Urbina asked if the swap is land for land. Mr. Horton advised yes and Mr. Lacerte added the deed will say for \$10.00 and other consideration to meet formalities.

ACTION: Director Ortega made a motion, seconded by Director Urbina to approve the President & General Manager to execute a Letter of Intent, and (2) the Chairman and Secretary to execute the subsequent interlocal agreement and other related documents necessary to complete the property swap with Osceola County Government

MOTION PASSED 4 - 0

2. FY2018 STATIC WIRE REPLACEMENT – SOUTHEAST POWER

Brian Horton reminded the Board of the September 2016 Board meeting where he communicated the need to begin replacing aged static wires on three transmission lines. A project was setup to replace the aged static wires with optical ground wire (OPGW) during fiscal years 2017 and 2018. During FY17, staff completed the replacement of static wire on one of the transmission lines (04-0123). Staff is recommending that KUA move forward with the static wire replacement for the remaining two transmission lines (04-0410 and 04-0710) during FY18.

ACTION: Director Ortega made a motion, seconded by Director Thacker to authorize Southeast Power Corporation to perform the replacement of static wires for the amount of \$544,700.

MOTION PASSED 4 - 0

J. STAFF REPORTS

1. SEMI-ANNUAL REPORT FOR CUSTOMER SERVICE

Susan Postans, Vice President of Customer Service, provided a review and update on the following topics: the new KUA bill, key accounts, the APP, chat feature, the website, the Good Neighborhood fund and the solar trailer.

Ms. Postans also informed the Board that Scott Grieves has been promoted from Sr. Energy Conservation Specialist to Account Manager.

Director Van Meter shared that she is getting a new air conditioner and that Scott Grieves and Matt came to the house and did a fantastic job throughout her entire home of what is needed. It will be costly, but at the same time it is going to be done right. Scott has been so helpful in making their decisions easier.

K. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, Vice President & General Counsel, informed the Board that he and Reginald attended the Policy Makers Council conference and detailed the two following issues: tax exempt financing and pole attachments. Mr. Lacerte will provide updates accordingly.

Mr. Welsh shared upcoming dates and times of events.

Director Ortega thanked the KUA staff.

Director Van Meter advised that during the breakout sessions at the conference, during the presentations, it is good to see that KUA is not behind the times. We are moving slowly, but heading in the right direction.

At 4:00 pm the Board took a break prior to continuing to the next item.

At 4:06 pm the meeting resumed.

L. MANAGEMENT REVIEW

Director Van Meter advised we will start this portion with discussion and/or comments.

Director Thacker advised she hates this process and provided comments on how difficult it is to provide an evaluation. She advised that she looks at the Supervisory Assessment Performance his staff completes for him and compared last year's assessment to this year's and has some concerns.

Director Ortega commented that when he performs an evaluation, he bases it on how the organization is doing as that reflects the leadership.

Director Urbina shared her comments with the Board.

Mayor Alvarez commented that this Board gives direction to Mr. Welsh, and he provides direction to his staff and to rate him you should look at the company itself - has the company accomplished all the goals set forward; if the answer is yes, then he has done the job we asked him to do. To go beyond that then you are micromanaging.

Additional discussion took place and after some time, the Board members provided their individual ratings.

Director Van Meter then asked all to discuss the percentage increase. A discussion on the 4%, 5% or 6% took place.

After a short discussion, the following motion was made.

ACTION: Director Ortega made a motion, seconded by Director Van Meter to move forward with a 5% increase.

MOTION PASSED 4 – 0

Director Van Meter asked if everyone voted and advised she did not hear any nays so it passes.

Director Van Meter advised this is agonizing. Director Thacker suggested coordinating our numbers with what the form is saying; if we cannot look at what is written and answer it, then something is wrong with the form.

Mr. Welsh said he appreciates the Board and reminded the Board the whole process will change next year based on the strategic planning for the goals for the coming year.

Additional discussion for the process next year took place.

Mr. Welsh advised he would like to pull up the rating sheet that was approved after the strategic planning meeting.

Director Van Meter asked for next year to have a short update of what we did and how we are going to do things.

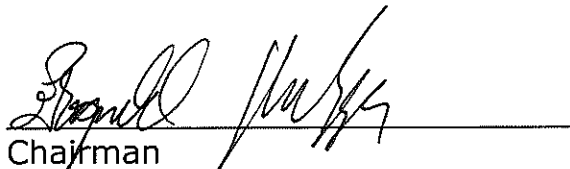
M. ADJOURNMENT

Director Van Meter adjourned the meeting at 4:37 PM.



Secretary

Asst.


Chairman