

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY,
OCTOBER 3, 2018 AT 3:30 PM, BRINSON BOARD ROOM, ADMINISTRATION
BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Jeanne Van Meter, Director Kathleen Thacker, Director Rae Hemphill, Director Ethel Urbina, Director Manuel Ortega, Mayor Jose Alvarez, General Manager, James C. Welsh, General Counsel, Grant Lacerte and Recording Secretary, Jennifer Gonzalez.

A. MEETING CALLED TO ORDER

Director Van Meter called the meeting to order at 3:30 PM.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. INSTALLATION OF NEW BOARD MEMBER

Ethel Urbina was sworn in for her second 5-year term on the KUA Board.

D. ELECTION OF OFFICERS

ACTION: Director Ortega made a motion, seconded by Director Van Meter, to allow the officers that are in place to remain in place.

MOTION PASSED 5 - 0

E. AWARDS AND PRESENTATIONS

1. 5-YEAR SERVICE AWARD – DEBORAH BRANDT, UTILITY BILLING REPRESENTATIVE II, CUSTOMER SERVICE
2. 15-YEAR SERVICE AWARD – JANE BOLOGNA, UTILITY BILLING REPRESENTATIVE II, CUSTOMER SERVICE
3. 15-YEAR SERVICE AWARD – DIORVETT SMITH, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
4. 15-YEAR SERVICE AWARD – FAIBIER SARMIENTO, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
5. 20-YEAR SERVICE AWARD – MARTIN DENNIS, FIELD SERVICE SPECIALIST, CUSTOMER SERVICE
6. EMPLOYEE OF THE MONTH FOR OCTOBER 2018 – PAIGE STARCHER, INFORMATION SECURITY SPECIALIST, INFORMATION TECHNOLOGY

Mr. Welsh congratulated Paige for being chosen employee of the month for October 2018.

F. HEAR THE AUDIENCE

At this time, Director Van Meter asked if there was anyone from the public who would like to address the Board on an item that is not listed to please come forward. In hearing none, the Board moved forward with the agenda.

G. CONSENT AGENDA

ACTION: Director Thacker made a motion, seconded by Director Ortega, to approve items 1 through 6 under the consent agenda.

MOTION PASSED 5 - 0

Director Ortega asked if the funds for the laundry and catering services are there in the event there is an emergency. Charles Lee, Manager of Financial Analysis, said the funds are to be used only when there is an emergency and services are rendered. Mr. Welsh added that the contracts are in place if we were to have a hurricane.

1. APPROVAL OF MINUTES FOR SEPTEMBER 12, 2018 REGULAR MEETING
2. APPROVAL OF MINUTES FOR AUGUST 1, 2018 REGULAR MEETING
2. AWARD BID #18-015-CV FOR CATERING SERVICES FOR EMERGENCIES

RECOMMENDATION: Authorize staff to proceed with the awarding of AR #18-015-CV to Puff'n Stuff Catering as the primary source vendor and to Arthur's Catering, Inc. as the secondary source vendor. The estimated yearly amount of this contract is \$250,000.00 plus 10% contingency due to additional services that may be required.

4. AWARD BID #18-016-CV FOR LAUNDRY SERVICES FOR EMERGENCIES

RECOMMENDATION: Authorize staff to proceed with the awarding of AR #18-016-CV to Central Florida Uniform Rental as the source vendor. The estimated yearly amount of this contract is \$110,000.00 plus \$10% contingency due to additional services that may be required.

5. AWARD BID #18-017-CV FOR PORTABLE FACILITIES FOR EMERGENCY SERVICES

RECOMMENDATION: Authorize staff to proceed with the awarding of AR #18-017-CV to Allied Portables, LLC as the primary source vendor and to United Site Services of Florida, LLC as the secondary source vendor. The estimated yearly amount of this contract is \$38,000.00 plus \$10% contingency due to additional service that may be required.

6. AWARD BID #18-018-CV FOR HVAC MAINTENANCE SERVICES

RECOMMENDATION: Authorize staff to award AR #18-018-CV to Westbrook Services as the primary vendor and to Engineered Cooling Services as the secondary vendor to be used in emergencies and in situations where the primary vendor is not available. The estimated yearly amount of this contract is approximately \$35,000 plus additional repairs and emergency services.

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION) – None

I. PUBLIC HEARING - None

J. OLD BUSINESS - None

K. NEW BUSINESS - None

L. STAFF REPORTS

1. SEMI-ANNUAL REPORT ON POWER SUPPLY DEPARTMENT PROJECTS

Larry Mattern, vice president of Power Supply, provided an overview of the Community Battery Energy Storage Systems (BESS). Mr. Mattern shared the pros

and cons of the system, key takeaways, and the possible project partnership opportunities.

Director Van Meter asked what would be the cost of a system divided into seventeen years. Mr. Mattern advised it be \$0.13/kWh to get the kilowatt to your door and that the wholesale power is 2.6 cents.

Director Thacker asked if we could rent battery space at a cost that would be equal to or less than if everyone were to put a module on their house. Mr. Mattern said the prices that were calculated is \$0.33/kWh for them to do it, if we are just putting the equipment there; by the time we hook up the lines and do the rest of it, we could be about even.

Mr. Welsh added that it does not include the double wheeling charge necessary to utilize the batteries offsite as opposed to onsite.

Mr. Mattern explained that customers' intent is to be off the grid; however, the amount of solar collected is not sufficient to be completely off the grid. Mr. Mattern said the best thing for our rate payers now is that they get their power from us and have the opportunity to sell it to us.

Director Urbina added that unless we partner with someone who can get a tax refund or tax credit. Mr. Mattern agreed that would bring the price down and staff will continue to look into other opportunities.

M. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, vice president & General Counsel provided a briefing on federal legislative developments and pending lawsuit in a FERC proceeding coming out of Washington. Mr. Lacerte advised he will continue to monitor and update the Board accordingly. For his continuing segment of Sunshine in a Minute, Mr. Lacerte explained how two board members may call for a special meeting without violating the Sunshine. Mr. Lacerte explained that the Charter states that a special board meeting may be called by the board chair or any three board members. He said it is not a violation of Sunshine for three board members to simply request a meeting as long as it is not discussed what the meeting will be about.


Director Van Meter asked if the Board Chair may call a special meeting. Mr. Lacerte said yes at any time. Director Van Meter asked if it would be violation if any of the board members contacted the board chair to request a special meeting. Mr. Lacerte said the safest thing to do would be to contact the CEO and General Counsel to be walked through the process.

Mr. Welsh shared dates of upcoming events.

N. ADJOURNMENT

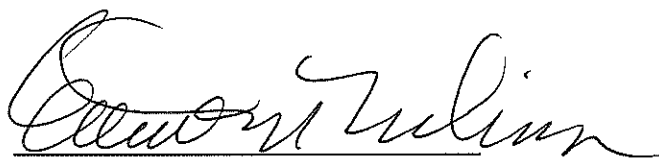
Director Van Meter adjourned the meeting at 4:05 PM.


Secretary


Chairman

OATH OF OFFICE

I, Ethel Urbina, do solemnly swear that I will support, protect and defend the Charter and Bylaws of the Kissimmee Utility Authority against all enemies, domestic and foreign, and that I will bear true faith, loyalty and allegiance to the same; that I am entitled to hold office under the Charter; that I will faithfully perform all the duties of the office of Director of the Kissimmee Utility Authority, on which I am about to enter. So help me God.



Ethel Urbina

Sworn to and subscribed before me this 3rd day of October, 2018.



Notary Public

(seal)

