

# A G E N D A

## REGULAR MEETING OF THE KISSIMMEE UTILITY AUTHORITY TO BE HELD WEDNESDAY, APRIL 1, 2020 AT 3:30 PM, BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

- A. MEETING CALLED TO ORDER
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. APPROVAL OF AGENDA
- D. AWARDS AND PRESENTATIONS
  - 1. EMPLOYEE OF THE MONTH APRIL 2020 – *(moved to May's meeting)*
- E. HEAR THE AUDIENCE
- F. CONSENT AGENDA
  - 1. APPROVAL OF MINUTES FOR MARCH 4, 2020 WORKSHOP
  - 2. APPROVAL OF MINUTES FOR MARCH 4, 2020 REGULAR BOARD MEETING
  - 3. APPROVAL OF EXPENDITURE FOR THE WOODCREST UNDERGROUND CONDUIT INSTALLATION
  - 4. APPROVAL OF AWARD FOR ENGINEERING SERVICES FOR HORD SUBSTATION THIRD TRANSFORMER ADDITION
- G. PUBLIC HEARING
- H. INFORMATION PRESENTATION (REQUIRING NO ACTION)
- I. OLD BUSINESS
- J. NEW BUSINESS
  - 1. APPROVAL OF TEMPORARY ENHANCEMENT TO GOOD NEIGHBOR FUND CAMPAIGN
- K. STAFF REPORT
  - 1. OPERATIONS SEMI ANNUAL REPORT
- L. PRELIMINARY BUDGET
  - 1. INTRODUCTION – BRIAN HORTON, PRESIDENT & GENERAL MANAGER

- a. FINANCIAL OVERVIEW – KEVIN CRAWFORD, VICE PRESIDENT, FINANCE & ADMINISTRATION
- b. HUMAN RESOURCES OVERVIEW – CINDY HERRERA, VICE PRESIDENT, HUMAN RESOURCES
- c. DEPARTMENTAL OVERVIEW – PERSONNEL & CAPITAL
  - i. OPERATIONS – LARRY MATTERN
  - ii. INFORMATION TECHNOLOGY – JEF GRAY
  - iii. CUSTOMER SERVICE – SUSAN POSTANS
  - iv. FINANCE & ADMINISTRATION AND EXECUTIVE – KEVIN CRAWFORD
  - v. HUMAN RESOURCES – CINDY HERRERA
  - vi. CORPORATE COMMUNICATIONS – CHRIS GENT

M. MANAGEMENT REVIEW

N. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

O. ADJOURNMENT

#### STATISTICAL REPORTS AND OTHER INFORMATIONAL ITEMS

1. CUSTOMER SERVICE REPORT
2. RELIABILITY REPORT
3. COPCA REPORT & SALES
4. HUMAN RESOURCE DEMOGRAPHICS
5. ECONOMIC DEVELOPMENT CONTRACTS
6. LINE EXTENSIONS
7. PURCHASE ORDERS
8. RATE COMPARISON
9. SPONSORSHIPS REPORT
10. BOARD CALENDAR

IN ACCORDANCE WITH FLORIDA STATUES 286:0105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE KUA BOARD OF DIRECTORS WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSES MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDING SHOULD CONTRACT THE OFFICE OF THE PRESIDENT, 1701 W CARROLL STREET, KISSIMMEE, FLORIDA, 34741, and (407) 933-7777, EXT. 6100