

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY, AUGUST 2, 2023 AT 3:30 P.M., BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Manny Ortega, Director Rae Hemphill, Director Reginald Hardee, Mayor Olga Gonzalez, President & General Manager, Brian Horton, General Counsel, Grant Lacerte and Recording Secretary, Margie Boles. Director Ethel Urbina and Director Jeanne Van Meter were not present.

A. MEETING CALLED TO ORDER

Director Ortega called the meeting to order at 3:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. APPROVAL OF AGENDA

ACTION: Director Hardee made a motion, seconded by Director Hemphill to approve the agenda.

MOTION PASSED 3 - 0

D. AWARDS AND PRESENTATIONS

1. 10-YEAR SERVICE AWARD – ERICA GLYNN, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
2. 10-YEAR SERVICE AWARD – MICHELLE LEDESMA, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
3. 10-YEAR SERVICE AWARD – NANCY DEJESUS, CUSTOMER SERVICE SPECIALIST, CUSTOMER SERVICE
4. 10-YEAR SERVICE AWARD – ROSANA CANALES, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
5. 10-YEAR SERVICE AWARD – SANDRA MULHOLLAND, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
6. 10-YEAR SERVICE AWARD – YVETTE TJON, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
7. 15-YEAR SERVICE AWARD – JOHN DAVIS, SUPERVISOR OF SYSTEM OPERATIONS, OPERATIONS
8. EMPLOYEE OF THE MONTH FOR AUGUST 2023 – SHAHIN HUSSAIN, NETWORK ADMINISTRATOR, INFORMATION TECHNOLOGY

Mr. Horton advised Shahin was unable to attend the meeting; however, he will be invited to attend next month's meeting.

E. HEAR THE AUDIENCE

Director Ortega asked if anyone from the public would like to address the Board. In hearing none, the Board moved forward.

F. CONSENT AGENDA

ACTION: Director Hemphill made a motion, seconded by Director Hardee, to approve items 1 and 2 under consent agenda.

MOTION PASSED 4 - 0

1. APPROVAL OF MINUTES FOR JULY 12, 2023 BOARD MEETING
2. APPROVAL OF AWARD FOR TRANSFORMER PAINTING SERVICES (AR#23-065-MC)

RECOMMENDATION: Approve and award a contract to Durapro Coatings for transformer painting services and authorize the President and General Manager to execute the necessary contract documents.

G. PUBLIC HEARING - None

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. THE UNIVERSITY OF CENTRAL FLORIDA (UCF) INCUBATOR - KISSIMMEE

Ms. Henderson introduced Ms. Esther Vargas, Site Manager for UCF Incubator, who provided a short presentation on the positive impact KUA's financial contributions have made for the organization and thanked the Board and KUA for the continued support.

Director Ortega thanked Ms. Vargas for what they do for the community.

At this time, Sandra Mulholland, Customer Service Representative II arrived and Mr. Horton recognized her for 10-years of service.

I. OLD BUSINESS - None

J. NEW BUSINESS - None

K. STAFF REPORTS

1. HUMAN RESOURCES SEMI ANNUAL REPORT

Cindy Herrera, Vice President of Human Resources, presented various human resource related statistics highlighting the following: 2023 Summer Interns, Safety, Risk Assessment, the new NeoGov platform, and KUA as a Central Florida Top Work Place recognition.

Director Hardee thanked the team for the good rating in the risk assessment and asked if staff will be creating an action plan for the recommendations provided during the assessment. Mr. Horton reiterated that the recommendations were already completed and implemented.

Ms. Herrera shared that the two recommendations were specific to a formalized hot work procedure to be developed and this has been completed and submitted to carrier and a formal fire protection system impairment program, this too has also been completed and submitted to the carrier; we had portions of these done but now they are complete.

Mr. Horton shared that KUA received a rating of good and hope to move to the exceed category.

Director Hardee asked if NeoGov would provide leave and balances of time. Ms. Herrera advised that is available to the employees in the Journyx system.

Director Hemphill expressed her congratulations on achieving Central Florida Top Work Place recognition and shared that she believes that the Orlando Magazine has a similar award and if this will be completed in the future. Ms. Herrera advised she would look into this.

2. CUSTOMER SERVICE SEMI ANNUAL REPORT

Susan Postans, vice president of Customer Service provided an update on the customer service strategic goals, EV Fast Charger pilot, EV webpage, AMI data update, the newly relaunched Customer portal and Community solar.

Director Hemphill asked are there certain EV charging areas that people use more. Ms. Postans advised that the fast chargers are used more because you do not have to wait as long and the price is the same. In addition, the EV charger by the turnpike is the most highly used EV charger due to its location.

Director Hardee asked if we have had any inquiries from our commercial customers regarding having EV chargers located in their place of business. Ms. Postans advised many of our EV chargers are with our partners, the City and the County, and they are available to the public and located in commercial locations.

Director Hemphill asked if our chargers are tracked through Google maps. Ms. Postans advised we pay Shell Recharge to track this for us. Through the APP, it tracks where they are located, if they are available and if they working.

Director Hemphill asked if the costs for charging at home versus using a public charging station are equivalent or is one more expensive than the other. Ms. Postans advised that using a KUA charger, we charge an access fee to pay a monthly fee to Shell Recharge and we charge a general service rate. There is a little bit of a difference, but it is much slower to charge at home.

Director Hemphill asked if someone is on Community Solar and move are they able to take their subscription with them. Ms. Postans advised we have not yet had a customer request this but yes, they will be able to so.

Director Hardee asked for non-KUA customers who come into our area and use one of our EV chargers, is their cost higher. Ms. Postans advised that the cost is the same for all.

L. HEAR THE ATTORNEY, GENERAL MANAGER, DIRECTORS

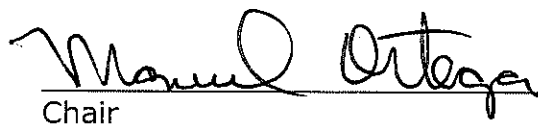
Grant Lacerte, General Counsel provided an update on the Biden administration environmental protection agency. This agency has issued proposed rules to limit the omissions of greenhouse gases; those rules will dramatically impact utilities throughout the country.

Director Hardee asked if efforts on the national and state levels, through APPA or FMEA are taking place. Mr. Lacerte advised FMPA has stepped in however FRCC has filed comments unifying us; IOUs, municipalities, etc... and will continue to keep the Board updated on this matter.

Director Hemphill thanked all for the information provided at the meeting.

M. ADJOURNMENT

Director Ortega adjourned the meeting at 4:37 p.m.


Chair


Secretary