

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY, SEPTEMBER 13, 2023 AT 3:30 P.M., BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Manny Ortega, Director Rae Hemphill, Director Reginald Hardee, Director Jeanne Van Meter, Mayor Olga Gonzalez, President & General Manager, Brian Horton, General Counsel, Grant Lacerte and Recording Secretary, Margie Boles. Director Ethel Urbina was not present.

A. MEETING CALLED TO ORDER

Director Ortega called the meeting to order at 3:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. APPROVAL OF AGENDA

ACTION: Director Hemphill made a motion, seconded by Director Van Meter to approve the agenda.

MOTION PASSED 3 - 0

D. AWARDS AND PRESENTATIONS

1. DEGREE RECOGNITION – ADRIANA SEDA, COMMUNICATIONS SPECIALIST, MASTER OF COMMUNICATION MANAGEMENT, UNIVERSITY OF SOUTHERN CALIFORNIA

Director Hardee arrived at 3:33 p.m.

2. 5-YEAR SERVICE AWARD – MIKE WAGNER, DISPATCH & COMPLIANCE MANAGER, OPERATIONS
3. 5-YEAR SERVICE AWARD – KURT DALY, POWER PLANT OPERATOR/MECHANIC, OPERATIONS
4. 5-YEAR SERVICE AWARD – CATHERINE FORNARIS, CUSTOMER SERVICE REPRESENTATIVE I, CUSTOMER SERVICE
5. EMPLOYEE OF THE MONTH FOR SEPTEMBER 2023 – WANDA DELVALLE, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE

Mr. Horton recognized Shahin Hussain, Network Administrator as employee of the month for August; Shah was unable to attend last month.

Mr. Horton asked Wanda to come up and recognized her for being selected employee of the month for September 2023.

E. HEAR THE AUDIENCE

Director Ortega asked if anyone from the public would like to address the Board. In hearing none, the Board moved forward.

F. CONSENT AGENDA

ACTION: Director Van Meter made a motion, seconded by Director Hardee, to approve the consent agenda.

MOTION PASSED 4 - 0

1. APPROVAL OF MINUTES FOR AUGUST 2, 2023 BOARD MEETING

G. PUBLIC HEARING - None

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. HISPANIC HERITAGE SCHOLARSHIP FUND

Ms. Tiffany Henderson, director of Corporate Communications, introduced Carolin Requiz Smith, Executive Director for Hispanic Heritage Scholarship Fund. Ms. Smith provided a presentation on the positive impact KUA's financial contributions have made for the organization and thanked the Board and KUA for their support.

I. OLD BUSINESS - None

J. NEW BUSINESS

1. APPROVAL OF EXPENDITURE WITH TSI COMPANY (AR321-053-CV) FOR CONDUIT INSTALLATION FOR NEW FEEDERS FROM FLORA BLVD (DYER TO OSCEOLA PKWY)

Larry Mattern, vice president of Operations, advised that his presentation would include both conduit installation projects listed.

Mr. Mattern advised that staff completed an annual Distribution Planning Study based on a five-year planning horizon. The study identified a need to extend feeder 12231 down Flora Boulevard from Dyer Boulevard to Osceola Parkway. The study also identified a need to extend four new feeders from the Domingo Toro substation. These feeders are required to support new development and meet load growth projections for the area. The feeder extension is targeted for completion by winter of 2023.

ACTION: Director Van Meter made a motion, seconded by Director Hemphill to authorize the TSI Company to perform the installation of the conduit and related services per contract AR #21-053-CV for the conduit installation for Flora Blvd from Dyer Blvd to Osceola Parkway in the amount of \$233,737.75 plus 10% contingency for any unforeseen cost that may arise due to field condition issues.

MOTION PASSED 4 - 0

2. APPROVAL OF EXPENDITURE WITH FISHEL COMPANY (AR#21-053-CV) CONDUIT INSTALLATION FOR NEW FEEDERS FROM DOMINGO TORO TO SHAWNDA LANE

ACTION: Director Hardee made a motion, seconded by Director Hemphill to authorize the Fishel Company to perform the installation of the conduit and related services per contract AR #21-053-CV for the conduit installation from the Domingo Toro substation to Shawnda Lane in the amount of \$337,318.64 plus 10% contingency for any unforeseen cost that may arise due to field condition issues.

MOTION PASSED 4 - 0

K. STAFF REPORTS

1. FINANCE & ADMINISTRATION QUARTERLY REPORT

Kevin Crawford, vice president of Finance and Administration, presented an overview of the quarterly financial report.

Director Hardee asked with fuel costs being less, does the formula account for our solar customers who are not consuming fuel. Mr. Crawford explained that most of our solar customer do have some consumption but they experience the same benefit of our non-solar customers.

2. INFORMATION TECHNOLOGY DEPARTMENTAL SEMI ANNUAL REPORT

Jef Gray, vice president of Information Technology, provided IT highlights and updates on various projects, which included, recent conferences, cyber security and artificial intelligence.

Director Hemphill was curious on patching and the ones that are performed, asking, how many are functional versus those that have flaws. Mr. Gray explained that is not common, if it were more common, we would catch it during the pre-test; the chance of it passing through is minimized.

Director Hardee asked what others are doing for example OUC, FMPA concerning Cyber Security. Mr. Gray advised he is not aware what they are doing as all this information is not public record as it is controlled information. However, we feel we are ahead of the pack in terms of our thoroughness and the comments from our auditors.

Director Ortega asked who controls the security for the Cloud. Mr. Gray advised each vendor does for example, the three largest are Google, Amazon and Microsoft; they have the largest cloud. It is secure, until it is not and they should be informing when information is exposed. Mr. Gray advised that there is no one agency.

Additional discussion took place on cyber security.

L. HEAR THE ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, General Counsel added to Mr. Gray's presentation, under Florida Law depending on how many customers you have and how much information is hacked, you do have an affirmative duty to report that, notify authorities and have a plan to deal with it.

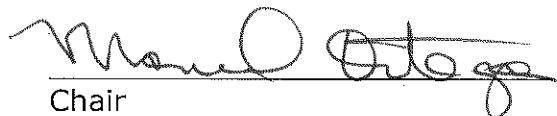
Mr. Horton thanked the two crews that traveled to Tallahassee and the panhandle region to provide aid.

Director Hemphill asked if the Board members would like to have a workshop on Cyber Security. Mr. Horton will work with the Chairman on possibly scheduling a workshop.

Director Van Meter thanked Jef Gray for always doing such a great job and continuing to keep KUA safe.

M. ADJOURNMENT

Director Ortega adjourned the meeting at 4:48 p.m.


Chair


Secretary