

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY HELD WEDNESDAY, JUNE 10, 2026
AT 3:30 P.M., BRINSON BOARD ROOM, JAMES C. WELSH ADMINISTRATION BUILDING, 1701
WEST CARROLL STREET, KISSIMMEE, FLORIDA

Present were Director Manny Ortega, Director Rae Hemphill, Director Reginald Hardee, Director Melissa Thacker, Director Michele Lebron, President & General Manager, Brian Horton, General Counsel, Grant Lacerte and Recording Secretary, Margie Boles. Mayor Jackie Espinosa was not present.

A. MEETING CALLED TO ORDER

Director Ortega called the meeting to order at 3:30 p.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the Pledge of Allegiance.

C. APPROVAL OF AGENDA

ACTION: Director Hemphill made a motion, seconded by Director Hardee. Director Ortega advised the question was moved and seconded to approve the agenda.

MOTION PASSED 5 – 0

D. AWARDS AND PRESENTATIONS

1. KUA STUDENT SCHOLARSHIP RECOGNITION

Tiffany Henderson, Director of Corporate Communications advised that each year KUA awards college scholarships to local high school seniors. The following students were recognized: David Gambus, NeoCity Academy, James C. Welsh Leadership in Engineering Scholarship; Brianna Ramirez, Tohopekaliga High School, Ethel Urbina Scholarship; Louis Figueroa, Osceola High School, Reginald Hardee Electrical Lineworker Internship; Faith Joly, NeoCity Academy, Kathleen Thacker Scholarship; Andrew Phillip, NeoCity Academy, Dr. Gant Quarter Century Community Service Scholarship; Michelle Ramirez Rua, Tohopekaliga High School, Kissimmee Utility Authority Scholarship; Amy Lora, Celebration High School, Kissimmee Utility Authority Scholarship and Nathaniel Lehman, Home School, Kissimmee Utility Authority Scholarship. The Board congratulated the students and were presented with a small gift.

2. 5-YEAR SERVICE AWARD – RUSTY LEONE, POWER PLANT OPERATIONS SUPERVISOR, POWER SUPPLY

3. 10-YEAR SERVICE AWARD – HUNTER BLAIR, POWER PLANT OPERATIONS TECHNICIAN II, POWER SUPPLY

4. 15-YEAR SERVICE AWARD – MICHAEL MORRISSEY, CERTIFIED SYSTEM OPERATOR, OPERATIONS

5. 15-YEAR SERVICE AWARD – JULIANA RUA, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE

6. EMPLOYEE OF THE MONTH FOR JUNE 2026 – BILL SPENCER, SENIOR SCADA TECHNICIAN, OPERATIONS

Mr. Horton congratulated Bill for being selected employee of the month for June 2026.

E. HEAR THE AUDIENCE

Director Ortega asked if anyone from the public would like to address the Board.

Mr. Horton advised there are two speakers; the first speaker is Ms. Lillian Evans from 1715 Sunny St. Kissimmee, FL.

Director Ortega reminded Ms. Evans that anything she shares should be pertaining to KUA business. Director Ortega advised to please address any concerns directly to him.

Ms. Evans advised her concerns have to do with one specific person. Director Ortega reminded her that any concerns, have to be related to KUA business.

Mr. Horton asked for the 3-minute clock to be reset.

Ms. Evans shared a statement discussing her experience with Mayor Espinosa and KUA.

Director Ortega advised Ms. Evans that her 3-minutes were up but he will allow her to finish reading her statement.

Mr. Horton introduced the second speaker, Ms. Stephanie Nelson from 1715 Sunny St. Kissimmee, FL.

Ms. Nelson began to read her statement however; Director Ortega reminded her that it should be kept as KUA business.

Ms. Nelson revised her statement to which now only pertained to a KUA issue.

F. CONSENT AGENDA

ACTION: Director Thacker made a motion, seconded by Director Hemphill. Director Ortega advised the question was moved and seconded to approve the items 1 – 3 under the consent agenda.

MOTION PASSED 5 – 0

1. APPROVAL OF MINUTES FOR MAY 6, 2026 BOARD MEETING
2. APPROVAL OF CONTRACT AMENDMENT NO. 2 FOR AR #24-072-RM WITH DAVEY TREE EXPERT COMPANY FOR VEGETATION MANAGEMENT SERVICES

RECOMMENDATION: Approve Contract Amendment No. 2 with Davey Tree Expert Company to: 1) add in new terms and conditions for specific performance standards; 2) increase the existing contract price of \$980,000.00 annually to \$1,120,000.00 for the remainder of the initial term (FY27), and then increase the contract price to \$1,140,000.00 for the first renewal period (FY28), and to \$1,120,000.00 for the second renewal period (FY29) for a revised total five (5) year contract authorization of \$6,290,500.00, which includes a fifteen percent (15%) contingency allowance for unforeseen operational needs, emergency response activities, storm restoration support, additional vegetation management scope, and related reclamation work as determined necessary by KUA; and 3) authorize the President and General Manager to execute all necessary contract documents.

3. APPROVAL OF CONTRACT EXTENSION FOR PROFESSIONAL ENGINEERING SERVICES (RFP #20-001-CV)

RECOMMENDATION: Approve contract PS #20-001-CV with the listed firms, currently under contract: Black & Veatch Corporation; Burns & McDonnell Engineering Company, Inc.; GAI Consultants, Inc.; and Power Engineers Incorporated, until December 1, 2029, and authorize the President and General Manager to execute all necessary contract documents.

G. PUBLIC HEARING – None

H. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)

1. CITY OF KISSIMMEE PARKS & RECREATION DEPARTMENT

Ms. Henderson introduced Veronica Frink, Events and Venues Manager from the City of Kissimmee's Parks & Recreation Department. Ms. Frink shared a presentation to the Board on the positive impact KUA's financial contributions have made in Osceola County over the years.

I. OLD BUSINESS - None

J. NEW BUSINESS

1. APPROVAL OF AWARD (ITB 26-027-SH) TO BOULEVARD CONTRACTORS CORPORATION FOR A POLE BARN STRUCTURE

Leticia Rivera, Executive Administrator reminded the Board that the area commonly referred to as the "Pole Yard", received a complete mill and repave project at the end of October 2025. With the mill and repave portion of the project complete, staff is moving forward with the next phase of the project which is to procure a pole barn structure.

Staff issued a bid on March 30, 2026 to solicit vendors. A total of 10 bids were received with Boulevard Contractors Corporation providing the lowest bid that met the technical specifications.

ACTION: Director Hemphill made a motion, seconded by Director Hardee. Director Ortega advised the question was moved and seconded to approve the award of ITB 26-027-SH to Boulevard Contractors Corporation in the amount of \$538,013.00 for the procurement and installation of a Pole Barn Structure and authorize the President & General Manager to execute any necessary contract documents.

MOTION PASSED 5 - 0

2. APPROVAL OF EXPENDITURE TO M. GAY CONSTRUCTORS FOR TRANSMISSION TAP CONSTRUCTION TO VAN METER SUBSTATION (RFP 23-059-CV)

Mark Flury, Vice President of Engineering & Operations, advised the Board that staff completes an annual distribution planning report to identify where new substation infrastructure expansion is required to meet expected development growth. The report identified the need for the new Van Meter Substation to support development in the northwest portion of KUA's service territory. The Board awarded RFP 23-059-CV for Transmission & Distribution (T&D) Construction and Maintenance Services to five contractors for non-emergency services on June 7, 2023. Four of the five contractors responded to a request for quote for the construction of this project, and M. Gay Constructors provided the lowest price quote of \$933,075.00.

Director Lebron asked Mr. Flury if the modifications mentioned, will be part of this contract. Mr. Flury advised, yes, once this project is complete everything will be ready to be energized.

ACTION: Director Thacker made a motion, seconded by Director Lebron. Director Ortega advised the question was moved and seconded to approval the expenditure with M. Gay Constructors for transmission line construction to Van Meter Substation per Contract RFP 23-059-CV for \$1,073,036.00 (includes 15% contingency), and authorize the President and General Manager to execute all necessary contract documents.

MOTION PASSED 5 - 0

K. STAFF REPORTS

1. QUARTERLY FINANCIAL REPORT

Kevin Crawford, Vice President of Finance & Administration provided an overview of the quarterly financial report.

2. DISASTER DRILL DAY (DDD) PRESENTATION

Jef Gray, Vice President of Information Technology provided a review of KUA's DDD event which took place on April 9, 2026. KUA is ready for this Hurricane season.

The Board thanked Jef for a great presentation.

L. BUDGET REVIEW

1. INTRODUCTION – BRIAN HORTON, PRESIDENT & GENERAL MANAGER

Mr. Horton provided a recap of the FY 2027 budget and advised that Mr. Crawford will provide the financial overview and also the overview of each department's budgets.

a. FINANCIAL OVERVIEW AND DEPARTMENTAL BUDGETS - KEVIN CRAWFORD, VICE PRESIDENT, FINANCE & ADMINISTRATION

Mr. Crawford provided a financial overview over all of the department's operations and departmental budgets.

b. HUMAN RESOURCES OVERVIEW – CINDY HERRERA, VICE PRESIDENT, HUMAN RESOURCES

Cindy Herrera, Vice President of Human Resources, advised the total number of full-time positions remains the same as in April at 292.5 FTEs with a recommendation of two additional FTEs in FY27 to bring the total number of FTEs to 294.5.

Ms. Herrera shared that a salary survey of other municipalities was conducted regarding their proposed salary adjustments and the results averaged 3.8%. Based on the information obtained, a 4% market level adjustment has been included in the FY 2027 annual budget.

Director Ortega commented that there are only 5 comparisons. Ms. Herrera advised the others should be available in July. She also advised that the other entities are almost always in-line with KUA's recommendation.

Director Ortega asked that when Ms. Herrera receives the results, to bring them up at the next board meeting, if the numbers are higher.

Ms. Herrera recommended that the Board approve a 4% market level adjustment for the FY27 annual budget.

ACTION: Director Thacker made a motion, seconded by Director Hemphill. Director Ortega advised the question was moved and seconded to approve a 4% market level adjustment for the Fiscal Year 2027 annual budget.

MOTION PASSED 5 – 0

M. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, General Counsel, provided an update on legislative matters.

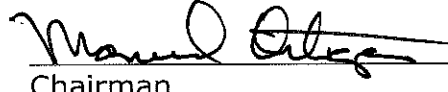
Mr. Horton shared the schedule of upcoming events and reminded everyone about the Van Meter Groundbreaking scheduled for June 24.

Director Hemphill asked if based on the public hearing presenter today; is there anything KUA needs to do. Mr. Horton advised the issue the customer mentioned earlier in the meeting regarding her fence, has been satisfied. Director Thacker thanked staff for handling the public hearing presenter.

Director Hardee congratulated the scholarship recipients and congratulated staff for a job well done.

N. ADJOURNMENT

Director Ortega adjourned the meeting at 4:57 p.m.


Chairman


Secretary