BOARD MEMBER DUTIES & RESPONSIBILITIES

Introduction

KUA Directors are appointed by the City Commission, based on nominees sent to them by the existing Board. They have complete and independent responsibility for setting the policy and direction for the Kissimmee Utility Authority. As a policy-making board, it gives all its direction to the President and General Manager, who serves at the pleasure of the Board. The President and General Manager and the KUA staff are responsible for implementing policy as defined by the Board as a body.

Following are some highlights of the duties of Board members. These highlights are augmented by additional material, which is referred to below.

Duties Include:

1. Setting all policy for KUA (see Charter).
2. Approving all financing requirements for KUA (see Charter).
3. Setting and approving KUA's annual budget (see latest budget document).
4. Establishing rates and providing for the financial stability of KUA (see latest financial statement).
5. Regularly attend monthly KUA board meetings in accordance with KUA By-laws.
6. Actively participate in most KUA community events and attend industry specific rallies and conferences to enhance knowledge and understanding of the electric utility industry.
7. When sitting as a Board, directing the President and General Manager to implement any policy adopted.
8. When sitting as a Board, directing the President and General Manager to provide analysis information upon which decisions are to be made or policies are to be set.

Duties Do Not Include:

1. Any direction of the day-to-day running of KUA.
2. Any direction of employees, other than the President and General Manager, either as a Board or as individual Board members.
3. Any direction of the President and General Manager except when seated as a Board in a formal meeting.
4. While not prohibited, no Board member is required to do any detailed analysis or preparation of material necessary to set policy or make decisions. This work is generally performed by the President and General Manager at the direction of the Board.