

MINUTES OF SPECIAL MEETING OF KISSIMMEE UTILITY AUTHORITY, HELD  
MONDAY, NOVEMBER 20, 1989, AT 5:45 PM, ADMINISTRATIVE BUILDING,  
KISSIMMEE, FLORIDA

Present at the meeting were Chairman Hord, Vice-Chairman Gant, Secretary Bobroff, Assistant Secretary Lowenstein, Director Jones, General Manager Welsh, Recording Secretary Rundio.

**A. MEETING CALLED TO ORDER** at 6:00 PM by Chairman Hord, who noted that all members were present except Mayor Van Meter. He stated this meeting was called to evaluate quotations relative to envelope billing.

**B. MAIL PROCESSING EQUIPMENT BID**

General Manager James C. Welsh thanked the Board for their presence to accommodate this project. He gave a brief introduction, mentioned that several field trips had been made to inspect various types of equipment, including Pitney-Bowes, culminating a three-four month project. He indicated KUA received two bids from the following prospective bidders:

Pitney-Bowes	\$ 73,983
Modular Mailing Systems, Inc.	\$113,250

After evaluating the bids, staff recommended that the bid be awarded to Pitney Bowes, the low bidder. The bid was below the \$80,000 budgeted for this equipment.

**Moved by Director Jones, awarding the mail processing bid to Pitney Bowes for \$73,983, to be funded from Project F89101. Seconded by Director Gant.**

Mr. Mike Christie, representative of Pitney-Bowes, answered several questions by the members. He said KUA should be able to utilize this equipment over 10 years and that they do furnish spare parts.

Chairman Hord questioned the difference in price between the two companies. Mr. Christie replied he was unable to ascertain why the other bid was so much higher and what it covered.

Director Lowenstein inquired whether maintenance service was readily available in this area. Mr. Christie replied that with two servicemen they could guarantee a three-four hour response time.

**Motion carried 5 - 0**

**C. ADJOURNMENT:** Meeting adjourned at 6:18 P.M.

  
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CHAIRMAN

ATTEST:

  
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SECRETARY