

**MINUTES OF THE REGULAR BOARD MEETING OF KISSIMMEE UTILITY
AUTHORITY, WEDNESDAY, SEPTEMBER 24, 2003, 5:30 P.M., BRINSON BOARD
ROOM, ADMINISTRATION BUILDING, 1701 W. CARROLL STREET, KISSIMMEE,
FLORIDA.**

Present were Chairman Larry Walter, Vice-Chairman Don Shearer, Director Domingo Toro, Director Nancy Gemskie, Director Bill Hart, Mayor George Gant, General Manager James Welsh, Vice-President and General Counsel Grant Lacerte and Recording Secretary Judy Womack.

A. MEETING CALLED TO ORDER at 5:30 p.m. by Chairman Walter.

B. PLEDGE OF ALLEGIANCE

The Board and staff recited the Pledge of Allegiance.

C. AWARDS AND PRESENTATIONS

1. **KISSIMMEE VALLEY LIVESTOCK AND FAIRGROUNDS
PRESENTATION**

General Manager Welsh requested that this item be pulled from the agenda as they were unable to attend the meeting.

2. **MASTER'S DEGREE RECOGNITION – JEFF SIZEMORE, ENGINEER,
ENGINEERING & OPERATIONS**

General Manager Welsh introduced Jeff Sizemore who recently attained his Masters in Business Administration from Webster University after working as an Engineer at Kissimmee Utility Authority since 1991. Mr. Welsh congratulated Jeff and recognized him for also being the President of the local Kiwanis club. Chairman Walter presented Jeff with a plaque.

3. **5- YEAR SERVICE AWARD – ROBERT TREASURE – ELECTRICIAN,
ENGINEERING & OPERATIONS**

Robert was unable to attend the meeting. General Manager Welsh noted that his supervisor would present his award at a later date.

4. **10-YEAR SERVICE AWARD – MICHELLE DABOIN, SECRETARY II,
POWER SUPPLY**

General Manager Welsh introduced Michelle Daboin and stated that she is a big asset to this organization. Mr. Welsh read a letter from Larry Mattern commenting that Michelle adds both humor and diversity to the workplace. Chairman Walter presented Michelle with a tiffany lamp.

5. **15-YEAR SERVICE AWARD – LISA DAVIS, RISK MANAGEMENT
ADMINISTRATOR, FINANCE & RISK MANAGEMENT**

General Manager Welsh introduced Lisa Davis and stated that she has been employee of the month three times over the past fifteen years and that she is both a Certified Professional Secretary and Certified Professional Pension Trustee. Chairman Walter presented Lisa with a clock radio.

6. **15-YEAR SERVICE AWARD – JIM BURKE, MANAGER OF
CUSTOMER ACCOUNTS, CUSTOMER SERVICE & MARKETING**

Jimmy was unable to attend the meeting. General Manager Welsh noted that his supervisor would present his award at a later date.

7. **20-YEAR SERVICE AWARD – BILL CLARK, SYSTEM LOAD
DISPATCHER, ENGINEERING & OPERATIONS**

General Manager Welsh introduced Bill Clark and complimented him as being a very precise and meticulous person. Mr. Welsh commented that Bill helped KUA save

\$82,000 in 1991 and continues to be an asset to the company today. Chairman Walter presented Bill with a certificate for a wooden chest.

8. **20-YEAR SERVICE AWARD – DAVE PEREZ, POWER PLANT OPERATOR/MECHANIC, POWER SUPPLY**

Dave was unable to attend the meeting. General Manager Welsh noted that his supervisor would present his award at a later date.

9. **EMPLOYEE OF THE MONTH – OCTOBER – MIKE RIGGLEMAN, SYSTEM LOAD DISPATCHER, ENGINEERING & OPERATIONS**

General Manager Welsh introduced Mike Riggleman as the October Employee Of the Month. Mr. Welsh read a letter from one of Mike's co-workers stating that Mike continually goes the extra mile for KUA customers and strives to complete every aspect of the job. Chairman Walter presented Mike with a plaque; Vice Chairman Shearer presented Mike with a one year membership to the Osceola Center for the Arts; Secretary Toro presented Mike with a check; Director Gernskie presented Mike with a certificate for a day off with pay; Director Hart presented Mike with a certificate for a good parking space and Dr. Gant presented Mike with a gift certificate to Sonny's.

D. **HEAR THE AUDIENCE** – None

E. **CONSENT AGENDA**

General Manager Welsh asked that Item #2, IFB #016-03 Annual Requirement for Conduit Installation be pulled from the agenda at this time for discussion.

ACTION: Director Gernskie made a motion, seconded by Director Toro to approve the consent agenda as written less item #2.

MOTION CARRIED 5-0

1. **APPROVAL OF MINUTES OF JULY 23, 2003 REGULAR MEETING**
3. **IFB # 018-03 HANSEL CONSTRUCTION**
4. **AMENDMENTS TO VARIOUS EXISTING AGREEMENTS RELATED TO STANTON ENERGY CENTER**
5. **AQUAMANIA AND ANGLER'S CHALLENGE SPONSORHIP**
6. **VIVA OSCEOLA SPONSORHIP**
7. **PURCHASE OF REPLACEMENT LAPTOP COMPUTERS FOR FIELD USE**
2. **IFB #016-03 ANNUAL REQUIREMENT FOR CONDUIT INSTALLATION SERVICES**

General Manager Welsh stated that Mike Hartford requested this item be pulled from the consent agenda for discussion of the bids. Ken Davis, Vice President of Engineering & Operations explained that in the past staff has Selected the three lowest bidders and issued blanket purchase orders to each of them for various jobs throughout the year, however, the top five bidders were so close in price that Staff would like to recommend that the recommendation be revised to include the top five bidders.

ACTION Director Toro made a motion, seconded by Director Gernskie to approve the revised recommendation to include the following five firms: Lloyd & Lloyd Construction; Viasys Utility Services; Hewitt Power; Pinpoint Earth and Fishel Company in the amount of \$500,000 annually.

MOTION CARRIED 5-0

F. **PUBLIC HEARING**

G. **INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)**

1. **OSCEOLA COUNTY COUNCIL ON AGING**

Beverly Houglund, Carmen Carasquillo and Bill Moon of the Osceola County Council on Aging explained the need for a new facility for the Council on Aging which served 22,000 clients last year. They are kicking off their capital campaign and have received a donation of seven acres of land off of 192. The Council on Aging would like to receive a commitment of \$50,000 from KUA.

Chairman Walter explained that this is a substantial amount and should be reviewed by staff and taken through the proper reviews before any type of commitment could be made. Vice President and General Counsel, Grant Lacerte explained that with three members of the future KUA Board of Directors also serving on the Board of Directors for the Osceola County Council on Aging, a quorum for a future vote could not be established. This issue would have to also be addressed before any action could be taken on this request.

Chairman Walter reiterated that this is a great service but procedurally would have to be done correctly. General Manager Welsh stated that staff would evaluate this request in a normal fashion and bring it back to the Board at a future date with a recommendation.

H. OLD BUSINESS

1. CONSERVATION RATES

General Manager Welsh requested that this item be pulled from consideration as some software problems need to be addressed before this program could be implemented.

I. NEW BUSINESS

1. ECONOMIC DEVELOPMENT PARTNERSHIP

Chris Gent, Manager of Corporate Communications introduced Maria Grulich, Director of Economic Development for Osceola County who helped to explain a request for a partnership between KUA and Osceola County which would target wireless technology companies to Osceola County. Ms. Grulich explained that this partnership would target high paying jobs to the area bringing in a minimum of 1,000 new jobs each year.

ACTION Director Hart made a motion, seconded by Director Gemskie to approve a \$12,000 sponsorship to fund a partnership between KUA and Osceola County's Economic Development Department.

MOTION CARRIED 5-0

J. STAFF REPORTS

1. MONTHLY PROGRESS REPORT ON ENGINEERING AND OPERATIONS PROJECTS

This was a written report.

2. RELIABILITY PRESENTATION – ENGINEERING & OPERATIONS

Ken Davis, Vice President of Engineering & Operations gave a presentation explaining the various indices used in determining reliability and graphed reliability indexes over the past three years. Mr. Davis pointed out that staff is researching new wildlife guards and implementing new tree trimming activities to retard growth in problem areas.

3. MONTHLY REPORT ON POWER SUPPLY DEPARTMENT PROJECTS

This was a written report.

4. CONDENSED FINANCIAL REPORT

Joe Hostetler, Vice President of Finance presented the Financial Report for August of 2003 to the Board.

K. HEAR ATTORNEY, INTERNAL AUDIT, GENERAL MANAGER, DIRECTORS

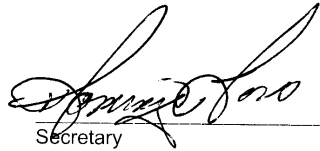
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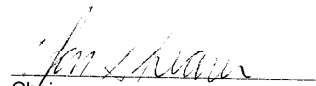
Ruth Lentz of the Internal Audit Department did not have anything to report. Grant Lacerte, Vice President and General Counsel stated what a pleasure it has been to work with Chairman Walter. General Manager Welsh also thanked Chairman Walter for his work over the years. Dr. Gant commented that Chairman Walter's retirement from the Board is a loss to KUA. Director Gemskie presented Chairman Walter with a lamp; Director Toro presented Mr. Walter with a picture of a new street named Larry Walter Way located at Cane Island; Vice Chairman Shearer presented Mr. Walter with a proclamation highlighting his tenure on the KUA Board of Directors and Director Hart brought in a cake, thanking him for his years of service.

Chairman Walter stated that he has been honored to serve this organization. He thanked everyone and then expressed his thanks to the City Commission as well.

M. ADJOURNMENT

Meeting adjourned at 7:00 p.m.


Secretary


Chairman