

**MINUTES OF THE REGULAR BOARD MEETING OF KISSIMMEE UTILITY
AUTHORITY, WEDNESDAY, MARCH 16, 2005 AT 8:00 AM, BRINSON BOARD
ROOM, ADMINISTRATION BUILDING, 1701 W. CARROLL STREET, KISSIMMEE,
FLORIDA.**

Present were: Chairman Nancy Gemske, Vice Chairman Domingo Toro, Director Bill Hart, Director Fred Cumbie, Director James Kasper, Mayor George Gant, General Manager James Welsh, Vice-President and General Counsel Grant Lacerte and Recording Secretary Judy Ambrosi.

A. MEETING CALLED TO ORDER at 8:00 a.m. by Chairman Gemske.

B. PLEDGE OF ALLEGIANCE

The Board and staff recited the Pledge of Allegiance.

C. AWARDS AND PRESENTATIONS

1. **5-YEAR SERVICE AWARD – MIKE SCOTT, UTILITY WORKER,
POWER SUPPLY**

Mr. Welsh commented that he has known Mike for a long time and considers him to be a hard worker and good businessman. He also thanked Mike for his help during the hurricanes. Director Gemske presented Mike with a certificate for a portable phone.

2. **15- YEAR SERVICE AWARD – SCOTT ROMAINE, PLANNING
SYSTEMS ENGINEER, POWER SUPPLY**

Mr. Welsh commented that Scott is a very dedicated and hard worker in the Power Supply division who began his career as a system load dispatcher. Chairman Gemske presented Scott with a wood magnifying glass.

3. **15- YEAR SERVICE AWARD – MANUEL DOMINGUEZ, CUSTOMER
SERVICE REPRESENTATIVE II, CUSTOMER SERVICE &
MARKETING**

Mr. Welsh recognized Manuel as a top-notch employee who has been a big help to him, personally over the years. Chairman Gemske presented Manuel with a clock radio.

4. **15-YEAR SERVICE AWARD – CAROLE GLAD, CUSTOMER SERVICE
REPRESENTATIVE II, CUSTOMER SERVICE & MARKETING**

Mr. Welsh commented that Carole is a very courteous and dedicated employee who works well with contractors, local government and the Home Builders Association. Chairman Gemske presented Carole with an amethyst ring.

E. HEAR THE AUDIENCE - none

F. CONSENT AGENDA

ACTION: Director Hart made a motion, seconded by Director Cumbie to approve items #1 through #4 of the consent agenda as written.

Motion Carried 5-0

1. **APPROVAL OF MINUTES OF FEBRUARY 13, 2005 REGULAR MEETING**

2. **AWARD OF CONTRACT – ANNUAL REQUIREMENT FOR ELECTRIC
METERS AURSI BID #2-8-2005-3-CB**

Recommendation: Award of AURSI Bid #2-8-2005-3-CB to the following suppliers: Stuart C. Irby Co. in the amount of \$45,036; Hughes Supply, Inc. in the amount of \$198,712; WESCO Distribution, Inc. in the amount of \$3,810; Utilicor in the amount of \$770; Electric Supply of Tampa Inc. in the amount of \$3,114. For a total estimated annual amount of \$251,442.

3. **AWARD OF BID AURSI NUMBER 2/22/2005-5-CB FOR 500 MCM COPPER WIRE**

Recommendation: Award of AURSI bid number 2/22/2005-5-CB to Electric Supply of Tampa for the amount of \$273,240.

4. **AWARD OF BID IFB #009-05 – JUNCTION BOXES**

Recommendation: Award of bid IFB 009-05 to Stuart C. Irby for \$55,981 and Tri-State Utility Products for \$101,040.

F. **PUBLIC HEARING** - None

G. **INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION)**

General Manager Welsh advised the Board that the presentation on the Orlando-Orange County Expressway Authority has been moved to the May meeting.

H. **OLD BUSINESS**

1. **AMENDMENT TO CERTAIN LANGUAGE IN THE CONTRACTUAL SERVICE AGREEMENT (CSA) BETWEEN KUA AND GENERAL ELECTRIC (GE)**

Ben Sharma, Vice president of Power Supply stated that there are two amendments to the original contracts signed in 2003 and in 2004. The first is a clarification of language in Section 6.5 of the CSA. The second amendment replaces two obsolete codes with the correct language in Section 5.2.3.1 – price (in Labor) Escalation.

ACTION: Director Cumbie made a motion, seconded by Director Kasper to approve the amendments in the relevant sections of the Contractual Service Agreement (CSA) with GE as described in the agenda item and authorize the President & General Manager to execute those amendment pages when they are ready.

Motion Carried 5-0

I. **NEW BUSINESS**

1. **DECLARATION AND DISPOSAL OF OBSOLETE/SURPLUS MATERIALS**

Ken Davis, Vice president of Engineering & Operations detailed plans to either sell or otherwise dispose of obsolete materials. Mr. Davis responded to a question by Director Toro on the valuation of the materials which is approximately \$161,000.

ACTION: Director Hart made a motion, seconded by Director Toro declare the materials detailed in the agenda item as obsolete and therefore surplus; authorize Staff to dispose of these items by selling or scrapping and allow these items to be removed from the books as inventory assets.

Motion carried 5-0

2. **CARROLL STREET BUILDING – ROOF REPAIR – HURRICANE DAMAGE**

Mike Geraghty, Vice president of Customer Service & Marketing described the roof damage from the hurricanes last year. Mr. Geraghty stated that consultants were hired for \$20,000 to help assess what was under warranty by CEI, what was hurricane damage, help to determine a fair price and monitor the work. Mr. Geraghty stated that CEI, the original contractor would repair the roof for \$50,200.

There was a brief discussion about the use of consultants who helped to ensure fair pricing and standards.

ACTION: Director Hart made a motion, seconded by Director Kasper to award the contract for Carroll St. hurricane related roof repairs for \$50,200 to CEI Florida-Hurricane Insurance Acct #041-2400-924-04-51 Work Order #10195.

Motion carried 5-0

J. STAFF REPORTS

1. MONTHLY PROGRESS REPORT ON ENGINEERING AND OPERATIONS PROJECTS

This was a written report.

2. MONTHLY REPORT ON POWER SUPPLY DEPARTMENT PROJECTS

This was a written report.

3. MONTHLY REPORT ON INFORMATION TECHNOLOGY DEPARTMENT PROJECTS

This was a written report.

4. CONDENSED FINANCIAL REPORT – DECEMBER, 2004

Joe Hostetler, Vice president of Finance & Risk Management presented the condensed financial report for January, 2005.

K. HEAR INTERNAL AUDIT, ATTORNEY, GENERAL MANAGER, DIRECTORS

Algertha Diggs, Manager of Internal Audit had nothing new to report.


Grant Lacerte, Vice president and General Counsel updated the Board on the status of a patent claim referencing e-billing; the Winn Dixie bankruptcy case; the status of the Hansel Plant transfer of assets agreement and bills in the legislature addressing telecom.

General Manager Welsh invited the Board to the FMPA Executive Committee meeting on March 25 at Cane Island and to the KUA spring picnic set for April 30, 2005 from 10 a.m. to 2 p.m. at Chisolm Park.

L. ADJOURNMENT

Meeting adjourned at 8:50 a.m.


Chairman


Secretary