

REGULAR MEETING OF KISSIMMEE UTILITY AUTHORITY TO BE HELD
WEDNESDAY, OCTOBER 2, 2013 AT 3:30 PM, BRINSON BOARD ROOM,
ADMINISTRATION BUILDING, 1701 WEST CARROLL STREET, KISSIMMEE,
FLORIDA

Present were Vice-Chairman Reginald Hardee, Director George Gant, Director Kathleen Thacker, Director Jeanne Van Meter, Director Ethel Urbina, Mayor Jim Swan, General Counsel Grant Lacerte, General Manager James Welsh, and Recording Secretary Leticia Rivera.

A. MEETING CALLED TO ORDER

Director Hardee called the meeting to order @ 3:30 pm.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

The Board members and staff recited the pledge of allegiance.

C. INSTALLATION OF NEW BOARD MEMBER

Ethel Urbina was sworn in for her term as a KUA Board member. This term will run through September 30, 2018.

D. ELECTION OF OFFICERS

ACTION: Director Van Meter made a motion, seconded by Director Kathleen Thacker to nominate Director Hardee for Chairman.

Motion carried 5 - 0

ACTION: Director Gant made a motion, seconded by Director Urbina to nominate Director Van Meter for Vice Chairman of the KUA Board of Directors.

Motion carried 5 - 0

ACTION: Director Van Meter made a motion, seconded by Director Urbina to nominate Director Gant for Secretary of the KUA Board of Directors.

Motion carried 5 - 0

ACTION: Director Gant made a motion, seconded by Director Van Meter to nominate Director Thacker for Assistant Secretary of the KUA Board of Directors.

Motion carried 5 - 0

E. AWARDS AND PRESENTATIONS

1. 5-YEAR SERVICE AWARD – JESSICA KING, TELLER I, FINANCE & RISK MANAGEMENT
2. 10-YEAR SERVICE AWARD – DIORVETT SMITH, CUSTOMER SERVICE REPRESENTATIVE II, CUSTOMER SERVICE
3. 10-YEAR SERVICE AWARD – JANE BOLOGNA, UTILITY BILLING REPRESENTATIVE II, CUSTOMER SERVICE

4. 10-YEAR SERVICE AWARD – FAIBIER SARMIENTO, CUSTOMER SERVICE REPRESENTATIVE I, CUSTOMER SERVICE
5. 15-YEAR SERVICE AWARD – MARTIN DENNIS, METER READER, CUSTOMER SERVICE
6. EMPLOYEE OF THE MONTH FOR OCTOBER 2013 – DANIEL HERNANDEZ, LINEMAN FIRST CLASS, ENGINEERING & OPERATIONS

Mr. Welsh congratulated Daniel for being selected employee of the month and thanked him for his hard work and continued dedication to KUA.

F. HEAR THE AUDIENCE

Director Hardee asked if anyone from the audience would like to address the Board on an item not on the agenda.

Captain Thomas Sonnenberger on behalf of KUA customer Christine Cothran, 5300 W Highway 192, Kissimmee, Florida 34746 came forward.

Captain Thomas Sonnenberger provided an overview of Ms. Cothran's billing issue which resulted in a cutoff to her power after making an attempted payment online which did not occur due to input error. She did not realize the power was out as she was out of town on an extended trip. When she returned she had food spoilage and a lot of cleanup as a result of the outage. Captain Sonnenberger questioned the system of taking action with only postal notification (which customer did not read due to her being out of town) and the time between mailing shut off notices and shutting off the power a week later as being quite swift. Captain Sonnenberger would like to see a change in KUA's policy and may be back next month to see if there is any progress.

Director Hardee thanked Captain Thomas Sonnenberger for bringing his concerns to the Board. Mr. Welsh also thanked Captain Thomas Sonnenberger and offered for staff to meet with the customer after the meeting to get specifics.

Director Van Meter added that she too was informed of an issue regarding pay by email. Mr. Welsh stated that staff will look into it and address any problems.

Mayor Swan advised that Ms. Postans should meet with the customer because she will be able to figure out what happened and come to a resolution. Mr. Hardee also added that Mr. Postans would bring back any recommendations if needed to the board.

G. INFORMATIONAL PRESENTATIONS (REQUIRING NO ACTION) - None

H. CONSENT AGENDA

ACTION: Director Van Meter made a motion, seconded by Director Gant to approve items 1 through 5 on the consent agenda.

MOTION PASSED 5 - 0

1. APPROVAL OF MINUTES FOR SEPTEMBER 11, 2013 REGULAR MEETING
2. IFB #014-13 ROY E. HANSEL DIRECT EMBEDDED TUBULAR STEEL POLES

Recommendation: Award bid IFB 014-13 to Valmont-Newmark for the amount of \$145,501, contingent on development of a satisfactory contract; and authorize the Chairman and Secretary to execute the necessary contract documents.

3. IFB #018-13 ROY E. HANSEL SUBSTATION, DEMOLITION WORK

Recommendation: Award bid IFB 018-13 to D. H. Griffin Wrecking Company, Inc. for the amount of \$136,000; and authorize the Chairman and Secretary to execute the necessary contract documents.

4. BVL SUBSTATION FEEDER BREAKER REPLACEMENT AND FIREWALL INSTALLATION PROJECT

Recommendation: Authorize Black & Veatch to proceed with engineering work for the BVL Substation Feeder Breaker Replacement and Firewall Installation Project for a not-to exceed amount of \$118,000.

5. HORD SUBSTATION TRANSFORMER REPLACEMENT PROJECT

Recommendation: Authorize Black & Veatch to proceed with engineering work for the Hord Substation Transformer Replacement Project for a not-to-exceed amount of \$278,000.

I. PUBLIC HEARING - None

J. OLD BUSINESS

1. SUBJECT MATTER EXPERTISE LISTING

Jim Welsh, General Manager & CEO advised that at the September 11, 2013 Board meeting, the KUA Board directed staff to come up with a guideline in which the KUA Board of Directors could, on a voluntary basis, become more knowledgeable as subject matter experts in new and emerging and/or evolving areas of the municipal electric industry. Policy Directive #13-01 acts as a guideline that the Board may utilize regarding subject matter research and reporting.

Director Gant asked if a motion is needed. Mr. Welsh advised if the board wishes to adopt this policy directive, a vote is needed.

Dr. Gant added there has never been a mechanism in which a member of the board could travel without prior approval in the budget with this in place, it would still have to be approved but at least there is a mechanism in place.

ACTION: Director Gant made a motion, seconded by Director Van Meter to adopt Policy Directive 13-01 with a stipulation that no board members misuse the policy.

Mr. Welsh advised that he would insert, "*which they may travel to if approved by the board*" before the policy directive is executed by the Chairman and Secretary.

Director Van Meter advised that this is needed since it will be an ongoing policy. Director Hardee asked if this will impact any of the current travels the board has scheduled. Mr. Welsh advised that the travels were already discussed during the budget process; this travel is not included in the budget.

After further discussion, Director Van Meter retracted her second and the motion died.

K. NEW BUSINESS - None

L. STAFF REPORTS

1. SEMI-ANNUAL REPORT ON POWER SUPPLY DEPARTMENT PROJECTS

Larry Mattern, Vice President of Power Supply provided an overview of ongoing departmental projects.

2. PATIENT PROTECTION & AFFORDABLE CARE ACT (PPACA) UPDATE

Wilbur Hill, Vice President of Human Resources provided an update on what management is planning, assuming that the Patient Protection and Affordable Care Act remains law. In order to protect KUA's investment of trained and skilled workers, to ensure retention of highly-skilled first responders, and to foster good employee morale, KUA currently plans to continue existing work schedules with no changes in work hours or staffing other than changes which normally occur due to operational needs. KUA is currently planning to offer healthcare insurance coverage (health, dental, and vision) to all part-time employees, effective January 1, 2015, for those working no less than 20 hours per week averaged over a year. This action is planned providing the current law remains and costs are approved by the KUA board in the upcoming 2014/2015 budget.

Director Hardee thanked staff acknowledged that KUA is living up to its culture by taking care of its employees.

M. HEAR ATTORNEY, GENERAL MANAGER, DIRECTORS

Grant Lacerte, Vice President and General Counsel provided an update on the Clay Street accident and the Dodd Frank Act.

Mr. Welsh informed the board that the 2003 bond redemption deal is complete and that November 2 is the public opening of the KUA Cumbie Canine court.

Director Van Meter wished KUA a Happy Birthday and shared that her husband was KUA's 1st Chairman.

Director Urbina thanked KUA for the opportunity to serve.

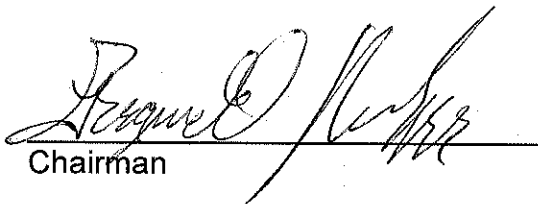
Mayor Swan congratulated the new officers and Director Urbina.

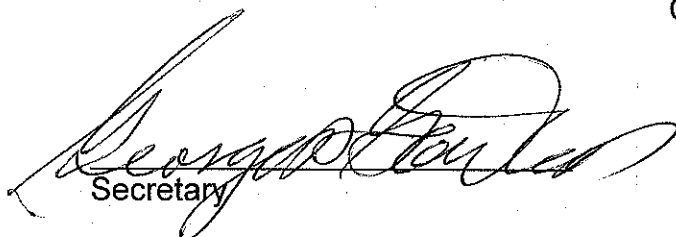
Director Hardee advised that he is honored to have the board's confidence to serve as chair and looks forward to being a team member to accomplish the mission and goals set. He is also honored to have Director Urbina on board as the 1st Hispanic woman during National Hispanic Heritage month.

Director Hardee also thanked staff for National Breast Cancer Awareness photo taken earlier in the day.

N. ADJOURNMENT

Director Hardee adjourned the meeting at 4:41 pm.


Chairman


Secretary